



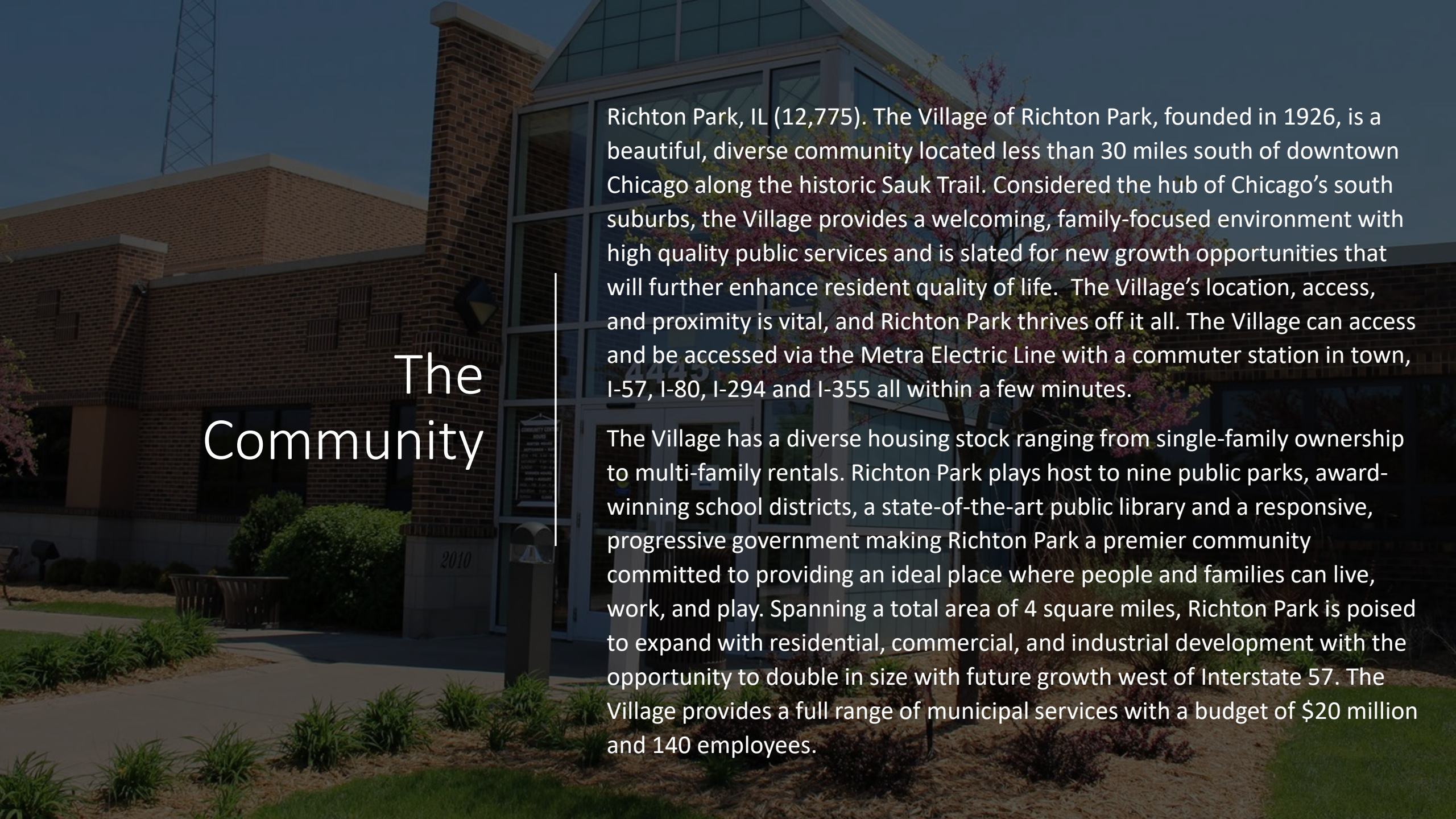
# Village of Richton Park

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Fire Chief







# The Community

Richton Park, IL (12,775). The Village of Richton Park, founded in 1926, is a beautiful, diverse community located less than 30 miles south of downtown Chicago along the historic Sauk Trail. Considered the hub of Chicago's south suburbs, the Village provides a welcoming, family-focused environment with high quality public services and is slated for new growth opportunities that will further enhance resident quality of life. The Village's location, access, and proximity is vital, and Richton Park thrives off it all. The Village can access and be accessed via the Metra Electric Line with a commuter station in town, I-57, I-80, I-294 and I-355 all within a few minutes.

The Village has a diverse housing stock ranging from single-family ownership to multi-family rentals. Richton Park plays host to nine public parks, award-winning school districts, a state-of-the-art public library and a responsive, progressive government making Richton Park a premier community committed to providing an ideal place where people and families can live, work, and play. Spanning a total area of 4 square miles, Richton Park is poised to expand with residential, commercial, and industrial development with the opportunity to double in size with future growth west of Interstate 57. The Village provides a full range of municipal services with a budget of \$20 million and 140 employees.





# The Position

The Village is seeking an experienced and innovative fire service and emergency medical professional with proven leadership abilities to oversee the management and operations of the organization. The position requires strong communication and interpersonal skills as well as experience in employee relations, budgeting and finance, policy development, recruitment and retention. The new Fire Chief must have a creative vision for the future along with the ability to navigate the challenges of day-to-day operations.

A commitment to high professional standards is required and experience with a fire department of similar size is important. A management style that combines a focus towards change and results, along with an open, mentoring, inclusive and flexible approach, will be essential for success in this role.

The Fire Chief must treat citizens and co-workers with the highest level of respect and customer service; be approachable, responsive, accountable, and friendly internally and externally.

The Fire Chief is responsible for the operational leadership of the department to include ensuring department employees are trained and deployed appropriately to protect the public, overseeing employee relations and preparing the department to respond to emerging trends and issues in the fire protection and emergency medical services industry.





The Fire Chief, along with the Richton Park Police Chief lead the Village's Emergency Management & Operation initiatives to increase and improve the community's readiness for disaster.

The Emergency Management Staff works to plan and develop strategies to ensure individual residents and the Village are prepared for events that may require emergency response and/or evacuation. The Team includes police, fire, public works, administration, emergency services, County Emergency Management, and other related city agencies.

Experience working in a part-time fire department is preferred. The Fire Chief and Deputy Chief are the only full-time staff members of the fire department's leadership staff and represents the Village in interagency relationships including regional, state, and federal functions. The Fire Chief is appointed by and reports directly to the Village Manager.



# Qualifications

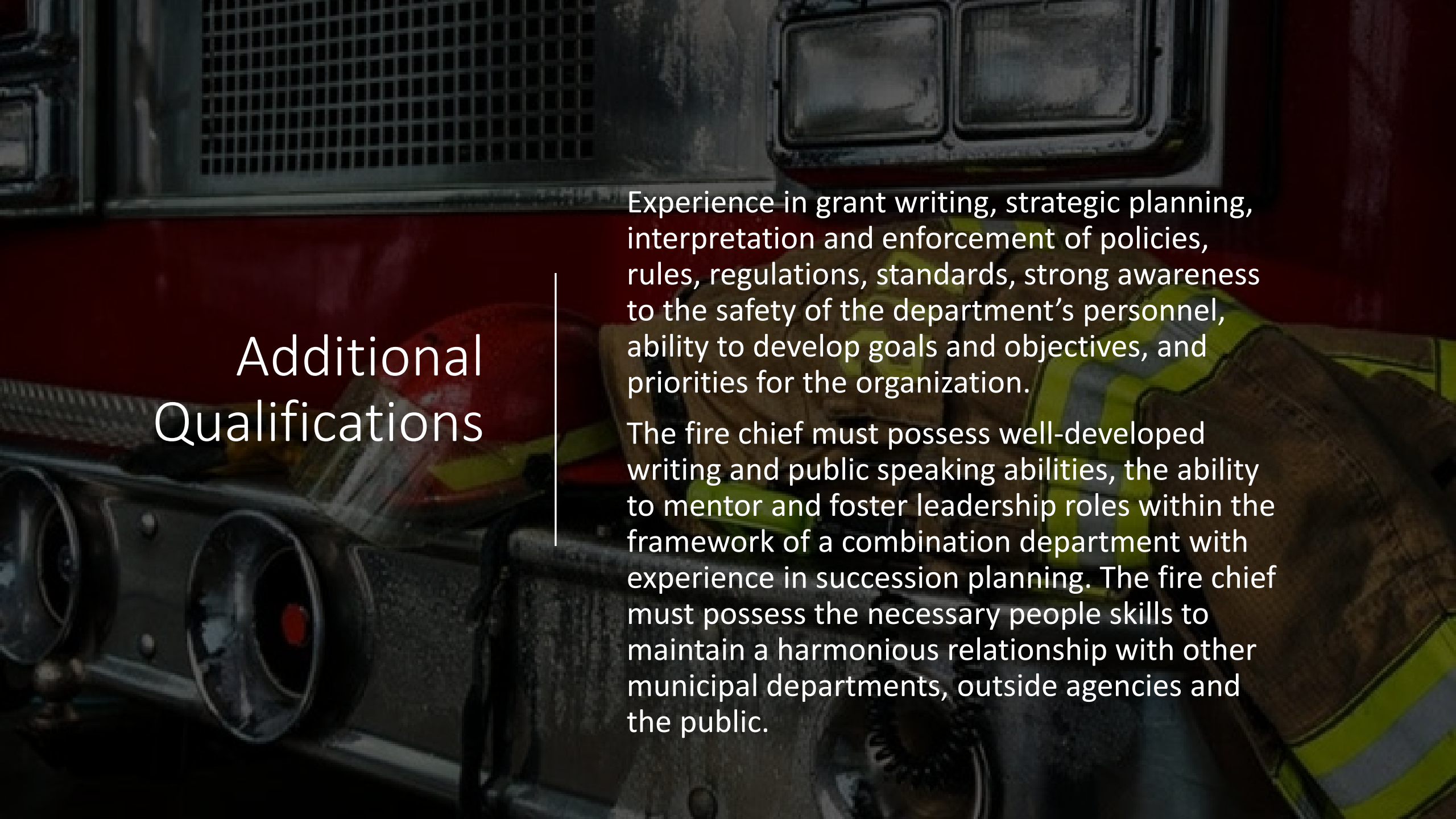
Candidates must possess broad and extensive experience in firefighting, including at least ten (10) years of fire department related experience with a minimum of five (5) years at a command level in an organization of similar size and complexity to the Village of Richton Park Fire Department. Candidates must also possess the applicable qualifications as referenced in the Illinois State Statute related to the hiring of a fire chief (65 ILCS 5/10-2.1-4).

The education required for the position will consist of the following:

- State of Illinois Fire Officer II or Advanced Fire Officer.
- Associates degree in Fire Science **OR**
- A bachelor's degree from an accredited college or university with major coursework in fire science, public or business administration or a related field.
- National Incident Management qualifications to operate in an Emergency Operations Center (200, 300, 400, 700)

Highly desirable education includes, but is not limited to:

- A master's degree in Public Administration, Organization Management and/or Business Administration or other related emergency management field.
- State of Illinois Fire Officer III or Chief Fire Officer
- Successful completion of the Executive Fire Officer (EFO) offered by the National Fire Academy.

The background of the slide features a dark, moody photograph of fire truck equipment. On the left, there are circular air vents or lights. In the center and right, there's a close-up of a firefighter's gear, including a yellow and black reflective jacket and a brown leather fire helmet. The overall tone is professional and related to the fire service.

## Additional Qualifications

Experience in grant writing, strategic planning, interpretation and enforcement of policies, rules, regulations, standards, strong awareness to the safety of the department's personnel, ability to develop goals and objectives, and priorities for the organization.

The fire chief must possess well-developed writing and public speaking abilities, the ability to mentor and foster leadership roles within the framework of a combination department with experience in succession planning. The fire chief must possess the necessary people skills to maintain a harmonious relationship with other municipal departments, outside agencies and the public.



A background image showing the silhouettes of four firefighters in full protective gear, including helmets and reflective stripes on their jackets. They are positioned in the lower half of the frame, facing away from the viewer towards a massive, intense fire that fills the upper two-thirds of the image. The fire is a bright, turbulent orange and yellow, with thick smoke rising. The overall scene is dramatic and emphasizes the bravery of the firefighters.

# Compensation and Benefits

The salary range is \$104,000 to \$130,000 DOQ. The Village of Richton Park offers a comprehensive benefit plan which includes contributions to medical, dental, life insurance, participation in a retirement program, and paid vacation, sick and holiday time.

# To Apply

**The application closing date is December 17, 2021 at 5:00pm.** Successful candidates will participate in two (2) evaluation processes. Dates and additional information to be announced later. Interested and qualified candidates should apply at once, by completing the online form. You can access the form [HERE](https://forms.gle/89nVJVSMZCyg7miZ8) or scan the QR Code or copy and paste the web address (<https://forms.gle/89nVJVSMZCyg7miZ8>) into your browser. *Certifications and degrees should be made available only upon request.*



Questions can be directed to:

Executive Search Consultant  
IFCA Assessment & Consulting Services  
[dslivinski@illinoisfirechiefs.org](mailto:dslivinski@illinoisfirechiefs.org)

The Village of Richton Park is an equal opportunity employer. Women and minority candidates are encouraged to apply.

[www.richtonpark.org](http://www.richtonpark.org)

