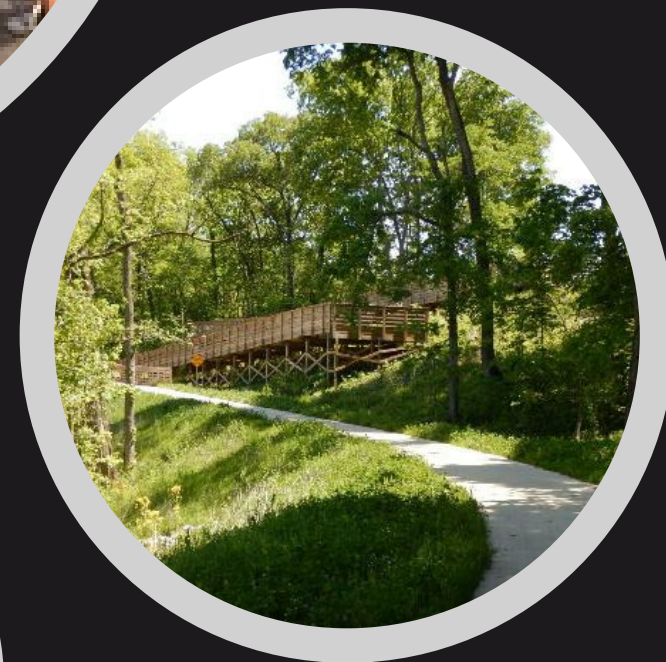


# *CITY OF EFFINGHAM FIRE DEPARTMENT*

Invites submissions for the position of:  
**FIRE CHIEF**





Fire Chief, Effingham, IL (pop. est. 12,500). The City of Effingham is a vibrant, stand-alone community located in the heart of East Central Illinois approximately 100 miles east of St. Louis and 200 miles south of Chicago. The City serves as a regional hub for commerce, recreation, and culture for a multi-county region. Effingham is known as being one of Illinois' best kept secrets, from its thriving and diverse local economy to its impressive urban amenities and small-town charm. The City is seeking a new Fire Chief to lead its outstanding fire department. The Fire Chief is appointed by the Mayor and reports to the City Administrator.

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# *About the Department*

The Effingham Fire Department is an ISO Class 2 department comprised of 15 full-time sworn firefighters and 15 paid-on-call firefighters responding from two stations. The fire department administrative staff consists of a full-time Fire Chief and a full-time Assistant Fire Chief supported by a full-time Executive Secretary. The Assistant Chief is responsible for fire prevention activities, including plan reviews and fire inspections. The department provides fire suppression, rescue, and specialty responses to the community of 12,500 residents in the City of Effingham. The department is a member of MABAS Division 54 and provides emergency response for 10 miles of Interstates 57 and 70. The department responds to approximately 600 calls per year.

The fire department has an active Community Risk Reduction Strategy that includes a smoke detector installation program, school visits, and Community Safety Day. Effingham Fire Department manages a regional training center and participates in the Office of the State Fire Marshal's Certification Program. Emergency medical services are provided by a county-contracted third party. Effingham Fire Department provides first responder emergency medical intervention and support to the ambulance service as needed.



# *About the Position*

The Fire Chief is responsible for directing and managing the operational and administrative affairs of the fire department. The Fire Chief is responsible for the management of emergency and non-emergency functions of the fire department. This position requires a broad knowledge of the fire and emergency services industry. The position also requires relevant experience in firefighter recruitment and retainment, as well as training in combination fire departments.





# *The Successful Candidate Will Provide:*

- Thorough knowledge of modern fire suppression, fire prevention, public education, and emergency medical services principals, procedures, techniques, and application
- Considerable knowledge of applicable laws, ordinances, standards, and regulations
- Skill in operation of fire and EMS tools and equipment
- Ability to train and supervise personnel
- Ability to communicate effectively, both orally and in writing
- Ability to exercise sound judgement in evaluating situations and in making decisions
- Establish and maintain effective work relations with City and other organizations
- Follows instructions, completes tasks on time, and commits to working beyond scheduled hours when needed
- This position involves regular and irregular work hours and is subject to call-back for emergency situations, personnel shortage, and other situations as required





Eligible candidates will offer the following certifications; Office of the Illinois State Fire Marshal Basic Firefighter Certification or equivalent; Office of the Illinois State Fire Marshal Advanced Fire Officer Certification or equivalent; and an Associate's Degree in Fire Science or a bachelor's degree from an accredited university or college with major coursework in fire science, public or business administration or a related field or any other applicable qualifications as referenced in the Illinois State Statute related to the hiring of a fire chief. Rank will not be a deciding factor in this recruitment. Focus will be on the candidate's core leadership competencies:

- Strategic Thinking and Planning
- Strong Communication Skills
- Leadership
- Team Development
- Strong Decision-making

A willingness to learn and grow into the position as well as a desire to be a committed long-term member of the organization and community is highly desirable.

Candidates will be required to demonstrate leadership experience at any position or rank in a fire department or fire protection district.

The annual salary for this position is \$107,000+/- depending upon qualifications. The City of Effingham offers an attractive and competitive benefits package. It is strongly recommended for the successful candidate to reside inside the city limits or within a reasonable distance from the city boundaries.

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# To Apply

**The application closing date is November 15, 2021 5:00pm . Successful candidates will participate in an interview process to be announced at a later date. Other selection processes may supplement the interview process for final candidates. Interested and qualified candidates should apply at once, by completing the online form. You can access the form in three (3) ways:**

1. Click here - [Form Access](#)
2. Copy and paste the web address below into your browser, <https://forms.gle/gNNFwZyzZUCgLup18>
3. Scan the QR Code.



*Certifications and degrees should be made available only upon request.*

*The City of Effingham is an Equal Opportunity Employer - <https://www.effinghamil.com>*



Questions can be directed to:

**Executive Search Consultant**

**IFCA Assessment & Consulting Services**

[dslivinski@illinoisfirechiefs.org](mailto:dslivinski@illinoisfirechiefs.org)