The Bloomingdale Fire Protection District is seeking a full-time Fire Prevention Inspector/Plan Reviewer. This is a civilian (non-sworn) position and the hours for this position are Monday through Friday 8:00 AM to 4:30 PM.

Responsibilities:

The Fire Prevention Inspector/Plan Reviewer will be responsible for conducting annual fire safety inspections of commercial, industrial, public, institutional buildings and multi-family residences for compliance with applicable fire codes, ordinances, and statutes. The individual will also establish and maintain effective working relationships with property owners, occupants, public and government officials to achieve fire prevention goals, will need to maintain daily records and reports and attend fire prevention meetings and training as required, review architectural drawings for fire prevention system installations, and conduct final fire prevention system tests for newly installed systems.

Desired Minimum Qualifications:

* Graduation from high school or GED equivalent, supplemented by courses in fire prevention, fire science, fire protection, fire engineering or public safety administration preferred
* Fire service experience/knowledge preferred
* Fire Prevention Officer, Fire Inspector I, Fire Inspector II
* NFPA and/or ICC Certified Fire Plan Examiner to include Life Safety, Fire Alarm, and Sprinkler Plan Review
* Valid driver’s license.

Knowledge Of**:** Fire and life safety hazards, fire and life safety laws, modern methods and techniques of fire prevention, the principles and practices of building construction and maintenance.

Ability To: Recognize existing or potential fire and casualty hazards in a wide variety of structures and installations, establish and maintain working relationships with property owners, public building officials, the general public and other District employees, express and receive factual information clearly and concisely in either written or oral form in English, enforce rules and regulations in a firm, consistent, tactful and impartial manner and the ability to read and understand blue prints, plans and drawings.

Opening Date: September 1, 2021

Closing Date: Open until position filled

Starting Salary: Salary range $65,000 – $80,000 DOQ

Sucessful candidate will be subject to a backround check and drug screening.

Please submit a cover letter, resume, and references to Bloomingdale Fire Protection District, 179 S. Bloomingdale Road, Bloomingdale, Illinois 60108 or email to [admin@bloomingdalefire.com](mailto:admin@bloomingdalefire.com)

*Equal Opportunity Employer*