

CITY OF COLLINSVILLE

# DEPUTY FIRE CHIEF



*“To provide superior municipal services through an engaged workforce while partnering with the community and being responsible stewards of the public tax dollars resulting in satisfied customers.”*



## City of Collinsville

Collinsville is a City rich in history and strategically positioned to be “THE” place to live, work, shop, and play. Incorporated in 1872, the City of Collinsville is fast approaching 150 years of existence. The 2019 Census estimated the population at 24,621. With a prime location at the intersection of two interstate highways and ten minutes from downtown St. Louis, Collinsville is poised to be “THE” place to be!

Incorporated in 1872, the City sits at the intersection of two major interstate highways and is located just ten minutes from Downtown St. Louis. Richly blending rural beauty and urban vitality, the Mission of the City of Collinsville is clear and direct, “To provide superior municipal services through an engaged workforce while partnering with the community and being responsible stewards of the public tax dollars resulting in satisfied customers.” The Fire Department accomplishes its mission through fire prevention and public fire safety education, fire suppression, rescue, hazard mitigation, and advanced life support services. The City is under an energetic new leadership team including the City Administrator, Fire Chief and staff with a creative vision for the future of Collinsville and this will be an exciting opportunity for the right candidate.

The City is seeking an energetic and experienced fire service leader with strong communication and interpersonal skills as its new Deputy Fire Chief. A commitment to high professional standards is required and experience with both fire and EMS is important. The ideal candidate must have an inclusive managerial style and experience working in a union environment.

### THE POSITION

The City is seeking an experienced Deputy Fire Chief candidate to assist the fire chief in leading its full-time Fire Department comprised of 31 firefighter/paramedics and staff. The Department covers 14.6 square miles of Collinsville as well as the Collinsville Fire Protection District. Responsibilities include assisting with planning and directing various activities including fire suppression, public education, fire prevention and emergency medical services. This position may also serve as the Acting Fire Chief during periods of the Fire Chief’s absence. The City leadership includes the Mayor and four (4) City Council members, operating under the Council-Manager form of government.



## QUALIFICATIONS:

The ideal candidate shall have experience working successfully in a collaborative labor relations/collective bargaining environment. Demonstrates the technical aspects of emergency scene management (NIMS), EMS (ALS and BLS) leadership/management and transport, Emergency Management Preparedness and planning (EMA), fire prevention and fire prevention education programs, hazardous materials response, special technical rescue response and MABAS (Mutual Aid Box Alarm System) operations. Experience in strategic planning skills, interpretation and enforcement of policies, rules, regulations standards, strong awareness to the safety of the department personnel, ability to develop goals and objectives, priorities of the department, working with members of the community and coordination with the human resource needs is a must.

## EDUCATION & EXPERIENCE:

The successful candidate will typically have five (5) or more years of progressively responsible experience, and or any combination of education, training, and experience which provides the required knowledge, skills, and abilities to perform the essential functions of the job. The ideal qualifications will consist of the following:

- ◆ Associates degree in fire science required; Bachelor's degree from and accredited four-year university or college, fire science or related field preferred.
- ◆ Fire Office I required at appointment; Fire Officer II, Fire Officer III/Chief Fire Officer preferred.

## COMPENSATION AND BENEFITS:

Salary range **\$95,000 (+) negotiable** depending on qualifications and experience. The City also provides an excellent benefit package (full medical 100% and 75% for dependent) and retirement program. Residency will be discussed at the time of the final oral interviews with the Candidates.



## TO APPLY

**The application closing date is November 24, 2019.** Successful candidates will participate in an Assessment Center process on a date to be announced later. Interested and qualified candidates should apply at once, with resume and salary history, together with a letter summarizing your qualifications, education, professional accomplishments, and a description of the size of the departments including staffing and call volume, square miles served and populations where you have gained experience in confidence to the Department's Executive Search Consultant:

Email application materials to:

**Executive Search Consultant**

**Illinois Fire Chiefs Association**

[mgriseto@illinoisfirechiefs.org](mailto:mgriseto@illinoisfirechiefs.org)



The Collinsville Fire Department is an Equal Opportunity Employer.

[www.collinsvilleil.org](http://www.collinsvilleil.org)