**Selection Process:**

Chief Emeritus status is an honorary title for retired chief officers recognizing the type of meritorious service they provide to the community, fire service profession, and the Illinois Fire chiefs Association. The title of Chief Emeritus will be reserved for any retired chief officer from the state of Illinois who has had a distinguished career, regardless of paid, paid-on-call, or volunteer, and whose significant contributions set him/her apart from their peers.

Nominations may be made by individuals, organizations, or colleagues. While not mandatory, Chief Emeritus status is more meaningful when the agency from which the chief/chief officer is retiring from also supports the nomination. Applicants should submit, when possible, a letter from a high-ranking officer/public official from the applicant’s agency, or a neighboring chief officer, indicating their support.

**The nomination application MUST include:**

* Letter of Confirmation (a letter of nomination listing achievements to the fire service and community - see below)
* A most recent copy of the nominee’s resume
* Supporting documentation (i.e. copies of certificates, Executive Fire Officer (EFO), Certified fire Officer (CFO) degree/awards, etc.);
* Recommendation letters from officials, community leaders and colleagues that highlight career and achievements (fire service and community) of the nominee.

**Minimum Requirements:**

* Official retirement as a Chief Officer from active duty within the fire service
* At least 10 years as an Illinois Chief Officer
* IFCA member in good standing

**Additional Considerations:**

* At least 4 years as the Chief or highest-Chief Officer rank of a fire department/ district.
* EFO, CFO degree/award
* IFCA Committee Participation
* IFCA Board Member

**The IFCA Chief Emeritus Committee will weigh all components of a person’s career in order to determine the extent to which the person has made a significant and sustained contribution to the fire service. The information provided on the application is intended for use by the Chief Emeritus Committee to assist in their review. Each individual nomination is reviewed under its own merit. Each applicant is different and is reviewed on an individual basis.**

**Meritorious contributions may be exemplified in different ways. Some chief officers may be recognized for excellence in one area while others may make outstanding contributions in diverse activities. Candidates who successfully meet the requirements and are chosen to receive Chief Emeritus status will be recognized at the Fall IFCA Conference.**

All nomination packets, to include all supporting documentation, are to be mailed/received **NO LATER THAN (post marked) AUGUST 2, 2024** to:

 Chief Joe Holomy (Ret.)

 Chief Emeritus Committee

 1000 Oakridge Court

 Effingham, IL 62401

Should you have any questions about the program or the application process, please do not hesitate to contact the Chief Joe Holomy (Ret.), Emeritus Chairman at 815-405-2051 or chiefholomy@hotmail.com

**Nominee Information**

|  |  |  |
| --- | --- | --- |
| Last Name: | First Name:  | MI:  |
| Home Address 1:  |
| Home Address 2:  |
| City:  | State:  | Zip:  |
| Phone:  | Fax:  |
| Mobile Phone:  |
| E-mail:  |

**Contact Information** - If applicable (person submitting application other than nominee)

|  |  |  |
| --- | --- | --- |
| Last Name: | First Name:  | MI:  |
| Phone:  | Fax:  |
| Mobile Phone:  |
| E-mail:  |

**Past Employment Information** (Where nominee served as Fire Chief/Chief Officer)

|  |
| --- |
| Agency Name:  |
| Position Title:  |
| Years in Position:  | Past Supervisor:  |
| Address 1:  |
| Work Address 2:  |
| City:  | State:  | Zip:  |
| Work Phone:  | Ext.:  | Fax:  |

**Years in the Fire Service:**

Years as Fire Chief or Chief Officer Rank: \_\_\_\_\_\_\_

Date Started: \_\_\_\_\_\_\_ Date Retired: \_\_\_\_\_\_\_

Date Promoted/Appointed to Fire Chief or Final Chief Officer Rank: \_\_\_\_\_\_\_

**Demographic Information**

Please fill in the requested information on the department the nominee worked for as the Chief.

|  |
| --- |
| Population Served: \_\_\_\_\_\_\_\_\_\_ Square Miles: \_\_\_\_\_\_\_\_\_\_\_\_Total Personnel: \_\_\_\_\_ Uniformed: \_\_\_\_\_ Civilian: \_\_\_\_\_Paid on Call: \_\_\_\_\_ Paid: \_\_\_\_\_ Volunteer: \_\_\_\_\_Type of Department (Please check all that apply):Fully Paid: \_\_\_\_\_ Mostly Paid: \_\_\_\_\_ Fully Volunteer: \_\_\_\_\_ Mostly Volunteer: \_\_\_\_\_\_ Federal/Military: \_\_\_\_\_ Industrial: \_\_\_\_\_ Other: \_\_\_\_\_**Letter of Confirmation**To determine the applicant’s meritorious contributions, a letter of confirmation should be written that describes and confirms their accomplishments. The letter shall be included with the application. The list provided below is some of the areas that should be included in the letter. ***Please be as detailed as possible****.***Innovative Accomplishments:**Discuss accomplishments of the nominee made within their organization during their tenure. Items such as grants received efficiencies, department changes, etc.**Education**Include formal educational degrees and certificate programs from accredited colleges and universities.*Please attach copies of the certifications or diplomas.***Certifications**Include current applicable certifications (i.e., Fire Officer, Fire Instructor, EMT, Paramedic, CFPS, CFEI, CEM, etc.). *Please attach copies of the certificates.* |

**Professional Contributions**

Discuss any involvement and demonstrate any contributions made. Examples: teaching, public speaking, research published or unpublished, professional articles, or any other contributions to the field of fire and emergency services. Also, list any professional recognition (service/valor awards) received.

**Professional Memberships**

Discuss any professional memberships, committees, associations and/or relevant affiliations within the fire and emergency service industry in which the nominee has been involved during their tenure as Chief.

**Community Involvement**

Include any community and charitable organizations and the level of involvement the nominee has participated in during their tenure as Chief.