



# The City of Charleston

## Examination for Firefighter/Paramedic



Charleston City Hall

520 Jackson Ave., Charleston, IL 61920

The City of Charleston currently has open testing to establish an eligibility list for the position of Firefighter/Paramedic. The testing is being conducted through the National Testing Network. Prospective candidates will need to go to the National Testing Network website: [www.nationaltestingnetwork.com](http://www.nationaltestingnetwork.com) to create an account, schedule a test and complete the required documents. Once on the website click on the "See How It Works" to show you the necessary steps to complete.

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### CPAT Testing

NTN's CPAT courses are IAFF certified

[Sign Up for CPAT Testing >](#)

### How NTN Works

National Testing Network directly contracts with public safety departments across the country to test candidates for jobs. Once a candidate completes this simple process, information and test scores will be sent directly to each department.



#### Choose Jobs

Send your profile to multiple departments to increase your chances of getting hired



#### Schedule a Test

Choose a convenient location and time



#### Complete Required Online Components

Requirements will vary by department



#### Take the Test at NTN

Test at a professional National Testing Network testing center

[See How it Works >](#)

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### Latest News



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**National Testing Network**  
about a week ago



METCAD, Champaign County 911 is hosting an informational meeting on Wednesday, May 13, 2020 at 6:00 p.m. at ILEAS, 1701 E. Main St, Urbana, IL. \*\*Candidates who attend the informational meeting may be eligible for a test voucher\*\*

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Candidates are also required to show proof of a valid Candidate Physical Ability Test (CPAT) card dated within **12 months** from the time of the conditional employment offer.

**DEADLINE for completing the testing and documentation on the National Testing Network is August. 5, 2020**

## **Job Requirements**

**Age:** Must be at least 21 years of age but under the age of 35 years at the time of testing; unless exempt from such age limitations as provided by Illinois state statute.

**US Citizen:** Yes

**High School Grad/GED:** Yes

**Valid ILLINOIS State Driver's License:** Yes

**Ability to Read/Speak English:** Yes

**Vision:** 20/20 vision, either corrected or uncorrected; close vision; peripheral vision; depth perception and the ability to adjust focus. **Disqualifier:** Color blindness.

**College:** EMT certification or EMT-PHRN certification.

**Academy Certification:** Candidates must be certified as an EMT-B or EMT-I at time of testing. Candidates must be certified as an EMT-P or Pre-Hospital RN prior hire.

**Necessary Certifications:** Candidates will need to provide a copy of their EMT certification. Proof of the Candidate Physical Ability Test (CPAT) and proof of passing the Ladder Climb Test with licensed agency issued within 12 months of testing. CPAT and Ladder Climb certification must also be valid at the time of offer of conditional employment.

- Additional Requirements: **Candidates must participate in an oral interview to be conducted by the City of Charleston on September 12, 2020.** Candidates will be notified of the time of their oral interview after successful completion of the written examination. Group interview techniques will be utilized. The score for the oral examination is based on a maximum 100 percent. An overall passing score of 70% is required. Failure to attend/pass the oral examination will result in termination of applicant's candidacy. Residency within a twenty (20) mile radius of Charleston City Hall, 520 Jackson Avenue, by the end of the officer's probationary period.
- Hiring Process :
- A written test score of (70%) along with your oral interview score (30%) will determine your rank on the Initial Eligibility List.

Requests for preference points must be made in writing within ten days after the posting of the initial eligibility register or the claim shall be deemed waived. Points will be issued for the following.

- ☐ Paramedic/PHRN certification
- ☐ Educational preference
- ☐ Experience
- ☐ Veteran status
- ☐ Residency
- ☐ Additional preferences

### **Starting Salary (per contract):**

0-6 months - \$3810/ month

6 months – 1 year - \$4239/ month

2nd year - \$4877/ month

3-5 years - \$5346/ month

Other salary steps are in the labor contract

## **Charleston Fire Dept.**

Charleston Fire Department is a progressive career department providing Fire, ALS Ambulance, Rescue, Haz-Mat, and Technical Rescue services (TRT). We have 24-Firefighters-Paramedics, 6- Lieutenants, 3-Captains-Paramedics, a Chief and Assistant Chief. We are located in Coles County in East Central Illinois. Charleston has a population of 21,838, with the city still expanding to fulfill the needs of the community. Charleston is home to Eastern Illinois University (EIU), a highly ranked university with an expanding enrollment of over 7,000 students. We provide fire protection to Charleston and EIU. We provide ALS ambulance and rescue to Charleston, EIU, and the Eastern half of Coles County. The Eastern half of Coles County is a sparsely populated rural area with an additional eight towns and villages. We have mutual Aid response with ten area fire departments, and five area ambulance services. In 2019 Charleston Fire responded to 5,433 fire calls and Emergency Medical calls. We are active in pre-fire planning and we perform annual occupancy inspections of all places of assembly within the City of Charleston. Charleston is a regional training ground for several area departments. We offer several classes throughout the year from fire, rescue, command, technical rescue, Haz-Mat, and some classes with police and the crisis response team. Charleston is a host department for one of the State Hazardous Material and Technical Rescue teams. The Haz-Mat team involves fifty members from area agencies as does the Technical Rescue team with a roster of forty Rescue Technicians. We cover 14 counties in the Department of Homeland Security Region 17. This is the largest region in Illinois, covering 6800 square miles, with a population of 300,000. With some of the southern state teams not up and running, we cover even a larger area of central and southern Illinois. We have had Haz-Mat responses that involved an hour of road time. Charleston is a member of Illinois Mutual Aid Box Alarm System (MABAS). We are in Division 26 of Illinois MABAS. With MABAS, Charleston Fire responded with an Engine Company to New Orleans with the first deployment and four personnel with the second deployment. Both teams spent two weeks in New Orleans helping with the devastation left by Hurricane Katrina. We have members on the State Incident Management Team that responded to Hurricane Gustav in 2008 and the Mississippi Floods in 2009 and again in 2011. You can see we are a small department but, very active group providing several disciplines and services, locally and at the State level.

Charleston protects several facilities with-in the city and county. In Charleston we protect Eastern Illinois University, and its power plant. We protect over thirty special need homes in the City. We are also the designated confined space response team for numerous business and manufacturing facilities, in Charleston and in a six county area as first due

Charleston Fire Dept. currently has two stations.

Station 1 - 404 10<sup>th</sup> St

2 ALS Ambulances

ALS Rescue Engine

Asst. Chief

Station 2 - 1510 A St

3 ALS Ambulances

Engine

Ladder Truck.

Chief