



Illinois Fire Chiefs Association

BY-LAWS OF THE ILLINOIS FIRE CHIEFS ASSOCIATION

Adopted and Replaces Prior Bylaws on October 15, 2025

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These bylaws reflect the Illinois Fire Chiefs Association having a long and rich history of supporting the fire service leaders in Illinois. Since 1951 we have been dedicated to the success of our members and their organizations. These bylaws were initially adopted October 15, 2025, replace those bylaws adopted by Resolution on July 17, 1966, and last amended in October 2019.

ARTICLE 1 NAME

The name of this corporation shall be the Illinois Fire Chiefs Association, referred herein as “Association” or “IFCA”.

ARTICLE 2 CHARTER AND SCOPE

Section 1: The organization herein described is an Illinois Corporation, organized under the General Not for Profit Corporation Act.

Section 2: This Association shall represent all member Chief Fire Officers in the State of Illinois.

Section 3: The State shall be divided into twelve (12) geographical areas, as determined by the Board of Directors, so as to provide for representation and better communication from all regions of the State. These Areas are defined in exhibits "A" and “B” attached and made a permanent part of this constitution. Areas numbered 1 through 4 and Areas numbered 6 through 12 shall elect up to four (4) Representatives from each of these Areas. At the discretion of the Board, after the annual election has been completed, additional Area Representatives may be appointed so long as the total number of Area Representatives for any Area does not exceed four (4). Area 5 shall be designated as the City of Chicago and the City of Chicago Fire Department Commissioner shall appoint one (1) Area Representative annually to coincide with the election of the other Area Representatives. In the event where multiple Area Representatives are elected by the membership or appointed by the Board, those Area Representatives shall determine the specific responsibilities of each Representative in that Area, including possible division of the Area, division of responsibilities or other method to ensure the effective communication of all Representatives in that Area. An outline of the delegation of responsibilities will be provided to the Executive Director.

ARTICLE 3 PURPOSE

The purpose of this corporation shall be: To provide a forum in which the chiefs of fire departments in cities, villages and towns, fire protection districts and other municipal corporations, in the State of Illinois, may discuss matters of mutual interest, and to provide a channel for concerted action for their continuing efforts to improve the efficiency and to elevate the status of the fire service, as well as to assist in their efforts to promote more effective fire prevention and suppression through educational, legislative and technical means.

ARTICLE 4 MEMBERSHIP

There shall be four classes of membership: Active, Retired, Associate and Honorary.

Section 1: Active Members – Active members shall be entitled to vote on all matters requiring a vote unless otherwise prohibited by these By-Laws, however each Fire Department or Fire Protection District shall be entitled to only one vote for each actual Organization. Active Members shall be entitled to hold elective office, serve as members of the Board of Directors and to participate fully in the affairs of the Association. However, no more than one member of any Fire Department or District may serve on the Executive Board concurrently. Active membership shall be comprised of:

- a) The Chief of the regularly organized public, governmental, private industrial fire departments or districts, or the Director or Chief of public safety departments where the public safety department includes a fire department or division.
- b) Any Chief Officers or those Officers designated by the Chief of Department or District.
- c) Any Individuals who meet the criteria of part (b) of this Section, who pay their own membership. These individuals must be approved by the Chief of their Fire Department or District and shall not be eligible to serve in elective office or serve as member of the Board of Directors.
- d) Elected or Appointed Officials of a member Fire Department or Fire Protection District. These members shall not be eligible to serve elective office or serve as members of the Board of Directors.

Section 2: Retired Members – Retired Members are Officers of a Fire Department or Fire Protection District upon their separation from the Fire Department or Fire Protection District in good standing, who had participated as a member of the Association prior to their separation. Additionally, those Chief Officers who might have been members of the Association prior to separation but were not, may apply to the Board of Directors to be allowed to join as a Retired Member. Retired Members shall be entitled to participate fully in the affairs of the Association, however they shall only be allowed to vote for the Retired Director or serve as the Retired Director, as defined in Article 5.

Section 3: Associate Members – An Associate Member shall be any person or firm whose interests align with and support the purpose of the Association and have been approved for membership by a vote of the Executive Board. No person or organization eligible for Active Membership may apply for Associate Membership. Associate Members shall be entitled to participate fully in the affairs of the Association, except for holding elective office and they shall not have voting privileges.

Section 4: Honorary Members – Honorary Members once bestowed, shall not expire, unless removed in accordance with Article 5, Section 3. Honorary Memberships shall include:

- a) All Past Presidents of this Association who are not eligible for Active Membership. These honorary members shall have all the rights of any retired member, as well as appointment to the Past Presidents Advisory Committee.
- b) Any recipient of the Jerry Burke Recognition Award who is not an Active Member.
- c) Any person who has rendered conspicuous service to this Association and is not eligible for an Active membership. Those seeking Honorary Membership shall apply to or shall be nominated by the Executive Director for this recognition. With approval of the majority of the Board of Directors, an Honorary Membership shall be conferred upon the applicant

ARTICLE 5: BOARD OF DIRECTORS

Section 1: The Board of Directors shall consist of the following elected or appointed positions: President, the First Vice-President, and the Second Vice-President, who shall also serve as Secretary-Treasurer, the four (4) Directors, the one (1) Director representing the Volunteer and Combination Officers Committee, the one (1) Director representing the Retired Members, the Immediate Past President of the Association, and the Area Representatives for each Area including one (1) Area Representative from the City of Chicago. The Illinois Representative to the Great Lakes Division of the International Association of Fire Chiefs shall be an ex-officio member of the Board of Directors without voting authority, unless that member concurrently hold another Board position.

Section 2: The President, First Vice-President and Second Vice-President shall serve a term of one year. The Immediate Past President shall serve a term of one year by position, not subject to any election defined herein. Each Director shall serve a two-year term. These Directors may not serve more than three consecutive two-year elected terms and in no case may they serve more than seven consecutive years. Area Representatives shall serve a one-year term, without limit. The representative to the Great Lakes Division shall serve a term of three years, in accordance with the Bylaws of the Great Lakes Division.

Section 3: Powers and duties of the Board of Directors shall include the following, but are not thereby specifically limited to the following:

- a) To construe these By-Laws and to determine any question that may arise under them; such construction or determination shall be conclusive.
- b) To appoint any appointive officers or members necessary or convenient to the work of this corporation, including the appointment of administrative employees, program directors, and legal counsel, but excluding the Executive Director whose appointment shall be in accordance with Section 3(c) of this Article, and to appoint any and all standing committees as may be necessary or convenient to the work of this corporation. The Board may delegate such appointment authority as it deems necessary. All appointment applications shall include attestation by the appointee's employer that the appointee is eligible for appointment and is of good character. Appointments that cannot be accompanied by such attestation shall be considered, subsequent to a background check by the Executive Director or his designee.
- c) To appoint an Executive Director to manage the day-to-day affairs of this Association. The Executive Director shall have the authority granted by the Association President, including the ability to enter into agreements for services, goods and other items needed to conduct the business of this Association. This authority includes the hiring of independent contractors but does not include any directly hired employee as this authority remains with the Executive Board. When the position of the Executive Director is vacant, or known to become imminently vacant, the President shall appoint a committee to recommend to the Board an Executive Director. At a minimum, this committee shall include the current President and First Vice President of this Association or two other Board members; the President of the Illinois Fire Chiefs Educational and Research Foundation or designee; an additional member of the Illinois Fire Chiefs Educational and Research Foundation Board; a Past President of this Association; and one other elected or appointed member of this Association's Board. Additional members of this Association's Board, a Board Member from the Illinois Fire Service Administrative Professionals, or any Active or Retired Association member may be appointed to this Committee at the discretion of the President, with the approval of the Association Board. Prior to

assuming the position of Executive Director, the individual will be brought to a vote of the Association Board. Prior to the vote of the Board, the President of the Illinois Fire Chiefs Educational and Research Foundation Board will have the opportunity to endorse or express concerns about the individual, before or during a meeting of the Association Board.

- d) To remove any elected or appointed Board members, including any President, Director or Area Representative; the Executive Director; any Committee Member or Chair; any Member defined in Article 4; or any other employee with the following restrictions.
 - 1. Removal of any elected or appointed Board member shall require the submission of a statement of request for removal from position by an elected or appointed Board member. The statement shall indicate the basis for the removal and any substantiating information that might be considered. This statement shall be provided to the Executive Director who shall provide confirmation of the receipt of the statement. The Executive Director shall call for a Board meeting no less than 48 hours and no more than 14 days after the receipt. The Board shall receive and consider arguments for and against the removal of the Board member. Upon a vote of no less than 3/5 of all Board members currently holding office, the Board member in question shall be removed from the Illinois Fire Chiefs Association Board and notice of such action shall be provided to the membership at large.
 - 2. Removal of the Executive Director shall be at the direction of the majority of the Association Board by a vote of Board members present at any meeting. Prior to the vote of the Association Board, the president of the Illinois Fire Chief Education and Research Foundation, or his designee, shall be invited to address the Board regarding this decision.
 - 3. Removal of any appointed Committee Member, Committee Chair or Association Member shall be at the discretion and direction of the President of the Association. The President shall provide a listing of any Committee removals at the next regular Board meeting.
 - 4. The removal of any employee, consultant or instructor shall be at the discretion of the Executive Director, subject to the approval of the Association President.
- e) To initiate and execute whatever specific projects, programs or activities the Association may undertake, with or without the assistance of or participation by appointive officers or standing or special committees.
- f) To assume responsibility for the management of the work of this Association.
- g) To appoint or recommend for appointment a member of the Executive Board, the Executive Director of this Association or any other active or retired member of this Association to any Board, Commission, Task Force or other position for which the Association has appointing authority.
- h) To become members of or affiliated with other associations or organizations, subject to a consenting vote of the majority of the Board present at any Board meeting.

Section 4: Meetings of the Board of Directors shall be held with such frequency and at such times and places as the Board deems necessary. The Board shall establish a schedule of meetings immediately following the annual installation of officers, this schedule will not extend beyond the next Board installation. The President or a Vice-President, in the President's absence, may call additional and special meetings, or may cancel or alter any scheduled meeting. All meeting notices will be issued in a timely fashion either through electronic mail, a calendar invitation or through the Association's website. Any meeting not provided on the original schedule shall include a means to assure all Board members have been provided the meeting invitation. Those Board members not responding will receive additional notifications to assure they are aware of the meeting.

ARTICLE 6: ELECTION OF OFFICERS

Section 1: All officers subject to election shall be elected by the majority of those Association members voting for that position in any election.

Section 2: Only Fire Chiefs, Chief Officers or Exempt Senior Officers who are active members in good standing are eligible to hold elective office. Attributable to the scope of the Illinois Fire Chiefs organization the preferred progression of holding office is serving as an Area Representative (2-3 years); Director (at least one 2-year term); and then progress through the chairs (2nd VP, 1st VP, President). The preference for progression does not prohibit any otherwise eligible member from seeking election to an office without proceeding through the preferred progression.

Section 3: The elected and appointed officers of this Association shall be those designated in Article 5, Section 1 of these Bylaws. Duly elected officers shall be installed at or following the annual meeting of the Association. They shall assume office immediately upon installation and shall hold the office to which they were elected, for the term of that office, until the succeeding Board is properly installed. All elected officers are eligible to succeed themselves, subject to meeting the qualifications outlined in these Bylaws. In the event an elective office becomes vacant during the term and prior to the next scheduled annual election, the President with concurrence from the Executive Board may appoint an interim replacement to fill the remaining term until the next scheduled annual election. This appointment shall not exceed the next scheduled annual election at which time a candidate must be voted upon to fill the remaining term. When multiple candidates are on the ballot for the same position, the candidate(s) with the highest total vote count will fill the longest term(s). A temporary appointment will not interfere with a Director's ability to seek or be elected to three consecutive two-year terms. As a result of an interim appointment, at no time will an elective officer hold the same office (excluding Area Representatives) for any more than seven years.

Section 4: The Nominating Committee shall present to the President and Executive Director, their slate of nominees for the officers as described in Article 5 at least 15 days prior to the scheduled opening of the election and no less than 45 days prior to the opening of the annual meeting. The Nominating Committee shall consist of the Immediate Past President and the two (2) Directors not scheduled for election in the current year. In the event one of these Directors is running for any office, that Director shall be replaced by the current President or any other Past President of this Association. The Executive Director will be responsible for completing the election process, providing all results to the Nominating Committee for review, prior to certification of the election.

Section 5: Elections will be conducted electronically, unless an electronic election is not possible. No proxy voting shall take place. Members nominated for each office shall be placed on electronic ballots in the following order:

- President, First Vice President, Second Vice President
- Two Active Directors (two-year terms), any open unexpired Director position
- Retired Director and VCOC Director to be elected for a two (2) year term
- GLD Representative to serve a three-year term or to fill an unexpired term
- Area Representative(s) to be elected for each area in for a one (1) year term

Section 6: The following procedure shall govern the election of officers:

- a) The election of all officers designated in Section 1 of this Article shall be completed prior to the annual meeting of the Association. The schedule for this election shall be provided to the Board no less than 60 days prior to the annual meeting. All those elected or appointed to the Board shall submit to an oath of office after election, however failure to be present for the installation shall not relieve the elected Board Member of their responsibilities.
- b) Each fire department or district which is a member in good standing of the Illinois Fire Chiefs Association shall be allowed to cast one vote for each office as described herein. Included in this ballot will be the President, First Vice-President, Second Vice-President and any open Directors positions, included the VCOC Director, but excluding the position of Retired Director for which Active Members will not be allowed to vote. Additionally, this ballot shall include the opportunity to vote for the Area Representative(s) in which Area the primary facility is located for the department or district.
- c) All retired members shall vote for one Retired Director in the election held each even year, or in any year where a vacancy might occur.
- d) All Active members who are members in good standing with the Great Lakes Division and International Association of Fire Chiefs shall elect a Great Lakes Division (GLD) Representative who must be a member in good standing of this Association and the Great Lakes Division of the International Association of Fire Chiefs. This one (1) Great Lakes Division State Representative shall serve a three-year term, in accordance with the Great Lakes Division bylaws. The President of this Association shall report the name of the Illinois representative to the President of the Great Lakes Division.
- e) In accordance with the Great Lakes Division bylaws, States comprised of the Great Lakes Division will rotate their respective representative through the chairs of Vice-President and President serving two years in each chair. When the Illinois representative must serve their term through the GLD chairs, an election to fill the Illinois Representative's vacated position will be held in conjunction with the annual IFCA election. The President of this Association shall report the name of the Illinois representative to the President of the Great Lakes Division. This elected representative will begin serving their term when the Illinois Representative takes office as the GLD Vice-President.
- f) Upon the direction of the Executive Board, the Executive Director shall include any referenda, initiative or question, either binding or advisory, on the same ballot as the annual election. The referenda, initiative or question shall meet all the requirements and shall follow all procedures included in this Article for the election of officers as they apply to Active Members, however, any binding matter shall clearly indicate such, including an effective date and require two-thirds majority vote of the member fire departments who have voted.

ARTICLE 7 MEETINGS

Section 1: There shall be one annual meeting held each year, to be held at such time and place, within the State of Illinois, as the Board of Directors may determine. By a majority vote of the Board, the annual meeting may be conducted virtually, or the meeting may be conducted both in-person and virtually.

Section 2: In addition to an annual meeting there may be held such other meetings at such times and places as the Board of Directors may determine.

Section 3: Special meetings of members may be called by the Board of Directors at its own discretion or shall be called by the Board of Directors upon petition of twenty-five percent of the Active members in good standing as defined in Article 4 Section One at date of petition, with one representative voting from each Fire Department or District. The Board of Directors shall designate the time and place of any special meetings of members.

Section 4: At all meetings of members, one-tenth (1/10) of all active members in good standing at the time a meeting is called to order shall constitute a quorum. Each member Fire Department or District in good standing, present and voting shall be entitled to one vote on each matter submitted to a vote. There shall be no voting by proxy unless otherwise permitted by a vote of the Board. At all meetings of the Board of Directors, five (5) members of the Board shall constitute a quorum, provided that one of the five is the President, the First Vice-President, or the Second Vice-President.

Section 5: Prior to each meeting, the Executive Director shall prepare an agenda. Any Board member of the IFCA may place items on the meeting agenda by submitting a written or emailed request to the Executive Director five (5) business days immediately preceding the scheduled meeting. Meeting notices and agendas for each meeting will be sent by email to each Executive Board member or posted on an Association webpage two (2) days preceding the scheduled meeting. During any meeting, any Executive Board member may place an item on or delete an item from the agenda by a majority vote of the members attending the meeting. Order of business at the annual meetings and at any other meeting of members shall be as determined by the Executive Board.

Section 6: All members in good standing shall be entitled to notice of all meetings of members. Such notice must be delivered not less than five (5) days nor more than forty (40) days before the meeting. The notice shall state the place, date and hour of the meeting and indicate if the meeting is in person, virtual or both. The notice shall be delivered through US mail, email, posted on an Association webpage or any combination of these methods, as directed by the President or other officers or persons calling the meeting. If the notice is mailed, it must be addressed to the member at the last known physical address and is deemed delivered when it is deposited in United States Mail with postage prepaid. If the notice is emailed, it is deemed delivered when sent to the email address of the member as it appears on the records of the corporation, from an email address commonly used by the Illinois Fire Chiefs Association.

Section 7: As deemed appropriate by the President, members of the Executive Board may conduct business in person, electronically or a combination of both. All Executive Board members shall have the opportunity to take part in the discussion and vote on any motion, without regard for the type of attendance. A motion will be considered passed if a majority of the Executive Board present at the meeting either in person or virtually has voted in favor of the motion. All motions passed through virtual attendance will have the same force as if passed at an in-person meeting.

ARTICLE 8 DUTIES OF OFFICERS

Section 1: The President shall preside at all meetings, shall act as Chair of the Board of Directors, and shall serve as the titular representative of this corporation to the public, to the several municipal corporations and units of government, and to other organizations. The President shall assume all duties noted in the job description for that position.

Section 2: The First Vice-President shall assist the President as directed by the President and shall assume the duties of President in the event of the President's absence or incapacitation. The First Vice-President shall assume all duties noted in the job description for that position.

Section 3: The Second Vice-President shall assist the President and the First Vice-President as directed by them and shall assume the duties of the President in the absence of both the President and First Vice-President. The Second Vice-President shall serve as a Director of the Illinois Fire Chiefs Association Educational and Research Foundation. The Second Vice-President shall assume all duties noted in the job description for that position.

Section 4: In general, the First Vice President shall serve as a member of the legislative committee of the Illinois Fire Chiefs Association. The Second Vice President shall serve as the IFCA liaison to Illinois Fire Service Administrative Professionals (IFSAP) and serve as a member of their Board. These responsibilities may be re-assigned at the discretion of the President; however, a Vice President shall represent the IFCA on the Legislative Committee and IFSAP.

Section 5: The Second Vice President who shall also serve as Secretary-Treasurer of the Association and shall be responsible for the following duties and functions but may delegate any or all of these to the Executive Director. The intent of this section is that the Executive Director performs these duties and is responsible to the Second Vice President and that the Second Vice President be responsible to the Board of Directors for the performance of these responsibilities even though the Executive Director actually performs these responsibilities. These duties are as follows: Keep such books and records as are required by law and by the Bylaws of this corporation, keep minutes of all meetings, receive and answer communications addressed to the corporation, receive and disburse the corporation funds, have custody of records and files, maintain complete financial records, present at the annual meeting a complete financial report for the year, prepare and mail or otherwise post such notices of meetings as are required by law and by the Bylaws of this corporation, and perform such other duties as may be designated by the Board of Directors.

Section 6: The duties of the Directors shall be those designated by the President or the Executive Director acting on behalf of the President. The Directors shall assume all duties noted in the job description for that position.

Section 7: Area Representatives shall ensure that an open line of communication exists between all members in their Area and the Board of Directors. They shall accomplish this goal by providing direct input from the member Chiefs in their Area to the Board of Directors and communicating information back from the Board of Directors to the member Chiefs. The Area Representatives shall also serve as the Membership Committee for the purpose of promoting and developing membership among those eligible in their Areas. The Area Representatives shall assume all duties noted in the job description for that position.

ARTICLE 9 FINANCES

The work and activities of this corporation shall be financed as follows.

Section 1: By the collection from each member or member organization, the annual dues in such amount as the Board of Directors may determine. However, any increase in the said amount of annual dues from the amount assessed in the most recent year shall be subject to approval by an affirmative vote of a majority of those members voting in conjunction with the annual election of Officers or a special meeting called for this purpose, held at least 60 days prior to the year in which said annual dues are to be effective.

Section 2: The amount of dues shall be incorporated in these Bylaws, however, there will be no requirement to hold a vote to amend these Bylaws if the change in dues is completed in accordance with Section One of this Article. The annual dues for membership in the Illinois Fire Chiefs Association shall be based on a calendar year and shall be as follows:

- a) Organizational membership shall be calculated by the size of each Fire Department or Fire District, based on Full-Time Equivalent (FTE) employees or contracted employees. A FTE will be considered as 50 hours of work on average during one week and include chief officers, shift officers, firefighters and EMS personnel. Each Organizational membership shall include the Active membership for three designees from the Organization as long as such members meet the requirements of Article Four, Section One of these Bylaws.
 - i. \$125.00 For a Department that is not regularly staffed having less than one FTE and has 25 or less Paid on Call or Volunteer Firefighters
 - ii. \$200.00 For a Department that is not regularly staffed having less than one FTE and has 26 or more Paid on Call or Volunteer Firefighters
 - iii. \$250.00 For a Department that is staffed with one to four FTE employees
 - iv. \$325.00 For a Department that is staffed with at least five but not more than twenty FTE employees
 - v. \$450.00 For a Department that is staffed with at least twenty-one but not more than one hundred FTE employees
 - vi. \$600.00 For a Department that is staffed with at least one-hundred and one and but not more than five-hundred FTE employees
 - vii. \$1000.00 For a Department that is staffed with more than five hundred and one FTE employees
- b) Any Department wishing to add additional members, beyond the three allotted, may do so at any time, so long as those members meet the requirements listed in Article 4, Section One. The organization shall be responsible for an increase in dues of \$50.00 annually for each of these additional members.
- c) Individual members as defined in Article 4 Section 1(c) shall have annual dues of \$50.00 annually.
- d) Dues for Retired Members as indicated in Article Four Section Two shall be set at \$40.00 annually.
- e) Dues for Associate Members, as indicated in Article Four, Section Three shall be set at \$150.00 annually.
- f) No dues shall be charged for Honorary Members as indicated in Article Four, Section Four.
- g) The Executive Director, with the approval of the President, shall have the ability to decrease, alter or eliminate, but not increase, any outstanding dues with cause.

Section 3: By the collection of such special assessments from the membership as the Board of Directors may determine, being subject to approval by an affirmative vote of a majority of those members voting in conjunction with the annual election of Officers or a special meeting called for this purpose, held at least 60 days prior to the year in which said annual dues are to be effective

Section 4: By further collection of funds from other sources, from time to time.

- a) Contributions from outside sources directed to the Illinois Fire Chiefs Association.
- b) From work products and other efforts by the corporation that generate revenue.
- c) From training, seminars, symposiums, conferences or other educational events.
- d) From marketing or other agreements, with the consent of the Board of Directors.
- e) From other sources as appropriate or approved by the Board of Directors.
- f) In no case will this corporation knowingly diminish the funds generally due to the Illinois Fire Chiefs Educational and Research Foundation as defined in these bylaws.

Section 5: All members shall be responsible for the prompt payment of any dues or invoices attributed to the member. The Executive Director, with the assistance of the Board of Directors and staff, will diligently pursue notification and collection of funds owed to the Association.

ARTICLE 10 AMENDMENTS

Section 1: The Association shall have full power at any in person or virtual membership meeting to alter, amend or revise this Constitution, providing that notice of such alteration, amendment or revision shall be given in writing to the Secretary-Treasurer of the Association at least sixty (60) days prior to the Annual Meeting of the Association. The Secretary-Treasurer shall see that every Department shall have at least thirty (30) days' clear notice by mail, electronic mail, or other appropriate notification means, of such proposed alteration, amendment or revision prior to the closing of any election deadline. A two-thirds majority vote of the Departments who have voted shall be considered approval of the initiative or amendment.

Section 2: Nothing contained in the preceding section shall prevent the Association from altering, amending or revising any part of the Constitution during a membership meeting upon a favorable vote of a four-fifths majority vote of the Departments entitled to vote, who are present and voting, provided however, that notice of such action shall be given in writing and copies made available to all Active Departments present, at least twenty-four (24) hours prior to the time when all proposed alterations, amendments or revisions shall be read in the open meeting. Amendments with less than twenty-four (24) hours notice shall be referred to by the Board of Directors for their consideration and recommendation at the next Annual Meeting or a special meeting called for the purpose of considering this issue.

Section 3: All amendments, alterations or revisions shall take effect immediately upon adoption by the Membership, unless otherwise provided.

Section 4: Adoption of these bylaws effective October 15, 2025, will override the previous bylaws last revised in October 2019 which will be considered rescinded. These rescinded bylaws will be maintained in the records of the Association with the title: IFCA Bylaws Prior to October 15, 2025.

ARTICLE 11 ILLINOIS FIRE CHIEFS EDUCATIONAL AND RESEARCH FOUNDATION

Section 1: There is hereby created by action of the Illinois Fire Chiefs Association a Foundation to be known as the Illinois Fire Chiefs Educational and Research Foundation (Foundation).

Section 2: The business and affairs of the Foundation shall be managed by a Board of Directors. By reason of his office, the Second Vice President of the Illinois Fire Chiefs Association shall be a voting Director on the Foundation Board. In addition, the President of the Illinois Fire Chiefs Association shall appoint six (6) directors to the Educational and Research Foundation on a rotational basis based on the terms established.

Section 3: An annual report of the Foundation's financial condition must be reported to the general members of this Association each year at the membership meeting of the Illinois Fire Chiefs Association or at a time mutually agreed to by the President of this Association and the President of the Foundation.

Section 4: All other rules of conduct or Bylaws of the foundation shall be promulgated by the members of the Foundation Board.

ARTICLE 12 ILLINOIS FIRE SERVICE ADMINISTRATIVE PROFESSIONALS ASSOCIATION

Section 1: There is hereby created by action of the Illinois Fire Chiefs Association an Association to be known as the Illinois Fire Service Administrative Professionals Association (IFSAP).

Section 2: The business and affairs of IFSAP shall be managed by a Board of Directors. By reason of his office the Second Vice-President of the Illinois Fire Chiefs Association, or designee, shall be a non-voting Director of the IFSAP Board.

Section 3: An annual report of the IFSAP's financial condition must be reported to the general members of this Association each year at the meeting of the Illinois Fire Chiefs Association or at a time mutually agreed to by the President of this Association and the President of the IFSAP.

Section 4: All other rules of conduct or Bylaws of IFSAP shall be promulgated by the IFSAP Board.

ARTICLE 13 ADOPTION

Having been adopted by a vote of the IFCA membership on October 15, 2025, these Bylaws are in full effect and force. Any duly adopted amendments to these Bylaws will be indicated on the following page.

Amendments to these Bylaws:

None Adopted

Exhibit A

AREA 1 Counties

Carroll	Jo Davies	Lee	Ogle
Rock Island	Stephenson	Whiteside	Winnebago

AREA 2 Counties

Boone	LakeMcHenry
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AREA 3 Counties

De Kalb	DuPage	Kane
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AREA 4: Cook

AREA 5: City of Chicago

AREA 6 Counties

Bureau	Henderson	Henry	Knox
Marshal	Mercer	Peoria	Putnam
Stark	Tazewell	Warren	Woodford

AREA 7 Counties

Grundy	Kankakee	Kendall
La Salle	Will	

AREA 8 Counties

Adams	Brown	Cass	Fulton
Hancock	Logan	Mason	McDonough
Menard	Morgan	Pike	Sangamon
Schuyler	Scott		

AREA 9 Counties

Champaign	De Witt	Ford	Iroquois
Livingston	Mclean	Piatt	Vermillion

AREA 10 Counties

Bond	Calhoun	Clinton	Greene
Jefferson	Jersey	Macoupin	Madison
Marion	Monroe	Montgomery	St. Clair
Washington			

AREA 11 Counties

Christian	Clark	Clay	Coles
Crawford	Cumberland	Douglas	Edgar
Edwards	Effingham	Fayette	Jasper
Lawrence	Macon	Moultrie	Richland
Shelby	Wabash	Wayne	

AREA 12 Counties

Alexander	Franklin	Gallatin	Hamilton
Hardin	Jackson	Johnson	Massac
Perry	Pope	Pulaski	Randolph
Saline	Union	White	Williamson

Exhibit B

