



Illinois Fire Chiefs Association

BY-LAWS OF THE ILLINOIS FIRE CHIEFS ASSOCIATION

Revised October 2019

The Purpose of the Illinois Fire Chiefs Association:

The purpose of this association is to provide a forum in which the Chiefs of fire departments of cities, villages, towns and other municipal areas in this State may discuss matters of mutual interest, and to provide these Chiefs with a channel for concerted action for their continuing efforts to improve the efficiency and to elevate the status of the fire service, as well as to furnish them an aid in their efforts to promote more effective fire prevention and suppression through educational, legislative and technical means.

ARTICLE 1 NAME

The name of this corporation shall be the Illinois Fire Chief's Association.

ARTICLE 2 CHARTER AND SCOPE

Section 1: The organization herein described is an Illinois Corporation, organized under the General Not for Profit Corporation Act.

Section 2: The Association shall represent all member Fire Chiefs in the State of Illinois.

Section 3: The State shall be divided into twelve (12) geographical areas, as determined by the Board of Directors, so as to provide for representation and better communication from all regions of the State. Areas (defined in exhibits "A" and "B" attached and made a permanent part of this constitution) numbered 1 thru 4 and Area 6 thru 12 shall elect up to four (4) Representative from each of these areas and Area 5 shall be designated as the City of Chicago and the City of Chicago Fire Department Commissioner shall appoint one (1) Area Representative every year at the annual meeting of the Illinois Fire Chiefs Association. In the event where multiple Area Representatives are elected by the membership, and after the election, the Board of Directors will create a re-districting of that specific area so as to provide for better representation and communication for that region of the State.

ARTICLE 3 PURPOSES

The purpose of this corporation shall be: To provide a forum in which the chiefs of fire departments in cities, villages and towns, and other municipal corporations, in the State of Illinois, may discuss matters of mutual interest, and to provide for these chiefs a channel for concerted action for their continuing efforts to improve the efficiency and to elevate the status of the fire service, as well as to furnish them an aid in their efforts to promote more effective fire prevention and suppression through educational, legislative and technical means.

ARTICLE 4 MEMBERSHIP

There shall be three classes of membership: active, associate and honorary.

Section 1: Active members - Active membership shall be comprised of:

1. The Chief of regularly organized public, governmental, private industrial fire departments and the Director or Chief of public safety departments.
2. Chief Officers or those officers designated by the Chief of Department.

3. Retired officers of a fire department who wish to remain active but do not qualify less than 1 or 2 above.
4. Elected, Appointed Officials of a member Fire Department or Fire Protection District (i.e. Mayor, Village Administrator, Trustee, Commissioner)

Only active members shall be entitled to vote on all matters requiring a vote unless otherwise prohibited by the Constitution and By-Laws, and shall be entitled to hold elective office, serve as members of the Board of Directors and to participate fully in the affairs of the association.

Section 2: Associate Members - An associate member shall be any person or firm whose interests are in the protection of life and property from fire. No one eligible for active membership may apply for associate membership. Associate members shall be entitled to participate fully in the affairs of the association, with the exceptions of holding elective office and they shall not have voting privileges.

Section 3: Honorary member - An honorary member for the purpose of these By-Laws shall be:

1. Any person who has been an active member of this association upon retirement as an active member.
2. Any person who has rendered conspicuous service to this association's aims and purposes.

Those honorary members shall make application to the Executive Director of this association and subject to the approval of the President and Board of Directors shall become honorary members.

Honorary members shall be entitled to participate fully in the affairs of the association, with the exceptions of holding elective office and they shall not have voting privileges.

ARTICLE 5 OFFICERS

Section 1: Only Fire Chiefs or Exempt Senior Officers who are active members in good standing are eligible to hold elective office. Attributable to the scope of the Illinois Fire Chief's organization the preferred progression of holding office is serving as an Area Representative (2-3 years); Director (at least one 2-year term); and then progress through the chairs (2nd VP, 1st VP, President) the preference for progression does not prohibit any otherwise eligible member from seeking election to an office without proceeding through the preferred progression.

Section 2: The elective officers of this Association shall be: a President; a First Vice-President; a Second Vice-President, who shall also serve as the Secretary-Treasurer; and six (6) elected Directors, one (1) of whom would be a retired officer and one (1) will be elected from a Volunteer/Combination Department; there shall also be elected Area Representatives as defined in Article 2 Section 3. Elective officers shall be elected at the annual meeting of the corporation. They shall assume office the day following the close of the annual meeting at which they were elected and shall hold the office to which they were elected, for the term of that office, until the close of the annual meeting at which they are replaced. All elected officers are eligible to succeed themselves as identified in Article 5; Section 3; F. In the event an elective office becomes vacant during the term and prior to the next scheduled annual election, the President with concurrence from the Executive Board will appoint an interim replacement to fill the remaining term until the next scheduled annual election. This appointment shall not exceed the next scheduled annual election at which time a ballot candidate must be voted upon. In the event the vacancy and subsequent election occurs with only one-year remaining on the original term, the election encompass the remaining one year only and not the full two-year term in order to keep the positions staggered. When multiple candidates are on the ballot for the same position, the candidate(s) with the highest total vote count will fill the longest term(s). A temporary appointment will not interfere with an elective officer's ability to seek or be elected to three consecutive two-year terms. As a result of an interim appointment, at no time will an elective officer hold office (excluding Area Representatives) for any more than seven years.

Section 3: The following procedure shall govern the election of officers at the annual meeting or by electronic voting with e-mail address on record:

A. The election of officers, directors and area representatives shall be held at the place of and during the Annual Meeting at a time set by the Board of Directors. Electronic voting will begin 15-days prior to the annual meeting and will close at the set date and time to coincide with the closing of the written ballot election.

B. For purposes of this section, each fire department who is a member in good standing of the Illinois Fire Chiefs Association shall be allowed to cast one vote for each office which is on the written or electronic ballot prepared by the area in which the principal office of the fire department is located. Each eligible department shall be allowed one Active representative, who shall be the Chief of the Department, and one Retired representative.

C. The following officers shall be elected by a majority of members in good standing, who are either present at the Annual Meeting or voting electronically:
President, First Vice President, Second Vice-President, two (2) Directors for a term of two (2) years each and Area Representatives from each of the designated areas as designated in Article 2, section 3. One (1) Area Representative from the City of Chicago Fire Department shall be appointed to the Board by the Fire Commissioner of the City of Chicago. One (1) Retired Director position shall be elected by a majority vote of the retired representatives of eligible fire departments voting in person, by proxy, or by electronic means.

D. All IFCA members who are members in good standing with the Great Lakes Division and International Association of Fire Chiefs will elect a Great Lakes Division Representative. One (1) Great Lakes Division State Representative serving a three-year term and in accordance to Article 12; Section 5, One (1) Great Lakes Division State Representative serving a four year term,

E. The Nominating Committee shall consist of the Immediate Past President and the two (2) Directors not scheduled for election in the current year. The Nominating Committee shall present to the President, their slate of nominees for the officers as described in Article 5, (Officers), and 45-days prior to the opening of the annual meeting.

F. Members nominated for each office shall be placed on written or electronic ballots in the following order: On one ballot, President, First-Vice President, Second Vice-President, Active Director (two year term), Active Director (two year term). On a separate ballot, the nominee(s) for Retired Director to be elected for a two (2) year term shall be placed. On a separate ballot one for each of the nominee(s) for Area Representative(s) to be elected for the area in which the area representative(s) will serve for a one (1) year term. On a separate ballot, the nominee(s) for the GLD representative to serve a three (3) year term or in accordance to Article 12; Section 5, to serve a four (4) year term.

G. Proxy or by electronic voting shall take place as follows: Proxy voting shall be permitted for the office of **Retired Director only**. Such proxy vote shall be cast by giving one proxy vote to each retired member in good standing. In no case shall a retired chief who is currently acting as an active chief of another department be allowed to vote as a retired chief.

The form of the proxy shall be as follows:

PROXY WRITTEN BALLOT

OFFICIAL WRITTEN BALLOT IFCA RETIRED DIRECTOR TWO YEAR TERM	
<input type="checkbox"/>	_____
<input type="checkbox"/>	_____
(Corporate seal)	

Section 4: The office of Executive Director and the office of counsel will be appointive officers appointed by the Board of Directors.

Section 5: The following procedure shall govern the Illinois Fire Chiefs Association as members of other Associations or affiliations:

1. With the Executive Board approval, the Illinois Fire Chiefs Association may become members or affiliated members of other associations.
2. For voting privileges within those Associations, only active members who are public officials actively engaged either in full or part time in the administration, formulation or enforcement of laws, ordinances, rules of regulations related to fire safety may vote.

ARTICLE 6 BOARD OF DIRECTORS

Section 1: The Board of Directors shall consist of the President, the First Vice-President, and the Second Vice-President, who shall also serve as Secretary-Treasurer, the five (5) elected Directors, the Immediate Past President and the eleven (11) elected Area Representatives and one (1) appointed Area Representative from the City of Chicago.

Section 2: Powers and duties of the Board of Directors shall include the following, but are not thereby specifically limited to the following:

- A. To construe the By-Laws and to determine any question that may arise under them; such construction or determination shall be conclusive.
- B. To appoint any appointive officers necessary or convenient to the work of this corporation, including the appointment of clerical employees, and to appoint any and all standing committees as may be necessary or convenient to the work of this corporation. The Board may delegate such appointment authority as it deems necessary. All appointment applications shall include attestation by the appointee's employer that the appointee is eligible for appointment and is of good character. Appointments that cannot be accompanied by such attestation shall be considered on a background check by the Executive Director or his designee.
- C. To initiate and execute whatever specific projects, programs or activities the corporation may undertake, with or without assistance of or participation by appointive officers or standing or special committees.
- D. To assume responsibility for the active management of the work of this organization.

Section 3: Meetings of the Board of Directors shall be held with such frequency and at such times and places as the board deems necessary. Such meetings shall be called by the President and either he or the Second Vice-President shall deliver in person or other forms of communication to the other members of the Board of Directors, notice of such meetings, to be given a reasonable time in advance of such meetings, consistent with the circumstances.

Section 4: Any elected Officer or Director who shall have been absent from two (2) consecutive regular meetings of the Board of Directors without just cause as determined by the Board of Directors shall automatically vacate the seat on the Board and the vacancy shall be filled as provided by these Bylaws; however, the Board shall consider each absence of an elected Officer or Director as separate circumstance and may expressly waive such absence by a two-thirds (2/3) vote of the members present at that meeting.

ARTICLE 7 MEETINGS

Section 1: There shall be one annual meeting held each year, to be held at such time and place, within the State of Illinois, as the Board of Directors may determine.

Section 2: In addition to an annual meeting there may be held such other meetings at such times and places as the Board of Directors may determine.

Section 3: Special meetings of members may be called by the Board of Directors at its own discretion or shall be called by the Board of Directors upon petition of twenty-five percent of the members in good standing at date of petition. The Board of Directors shall designate the time and place of any special meetings of members.

Section 4: At all meetings of members, one-tenth (1/10) of all active members in good standing at time a meeting is called to order shall constitute a quorum. Each member in good standing present and voting shall be entitled to one vote on each matter submitted to a vote. There shall be no voting by proxy unless otherwise permitted by these By-Laws. At all meetings of the Board of Directors, three (3) members of the board shall constitute a quorum, provided that one of the three is the President, the First Vice-President, or the Second Vice-President.

Section 5: Prior to each meeting, the Executive Director shall prepare an agenda. Any Executive Board member of the IFCA may place items on the meeting agenda by submitting a written request to the Executive Director six (6) business days immediately preceding the scheduled meeting. Meeting notices and agendas for each meeting will be sent either by fax or email to each Executive Board member five (5) days preceding the scheduled meeting. During any meeting, any Executive Board Member may place an item on or delete an item from the agenda by a majority vote of the members attending the meeting. Order of business at the annual meetings and at any other meeting of members shall be as determined by the Executive Board.

Section 6: All members in good standing shall be entitled to written notice of all meetings of members. Such notice must be delivered not less than five (5) days before nor more than forty (40) days before the meeting. The notice shall state the place, date and hour of the meeting. The notice shall be delivered either personally or by mail as directed by the President, Second Vice-President, or other officers or persons calling the meeting. IF the notice is mailed, it is deemed delivered when it is deposited in United States Mail with postage prepaid. The notice must be addressed to the member at the last known address of the member as it appears on the records of the corporation.

Section 7: When deemed appropriate by the President, members of the Executive Board may conduct business electronically. All executive members shall have the opportunity to take part in the electronic discussion and vote on the motion. A motion will be considered passed if a majority of the Executive has voted in favor of the motion. All motions passed electronically will be read into the minutes at the next Executive meeting.

ARTICLE 8 DUTIES OF OFFICERS

Section 1: The President shall preside at all meetings, shall act as chairman of the Board of Directors, and shall serve as the titular representative of this corporation to the public, to the several municipal corporations and units of government, and to other organizations. The President shall assume all duties noted in the job description for that position.

Section 2: The First Vice-President shall assist the President as directed by the President and shall assume the duties of President in the event of his (the President's) absence or incapacitation. The First Vice-President shall serve as a member of the legislative committee of the Illinois Fire Chiefs Association. The First Vice-President shall assume all duties noted in the job description for that position.

Section 3: The Second Vice-President shall assist the President and the First Vice-President as directed by them and shall assume the duties of the President in the absence of both the President and First Vice-President. The Second Vice-President shall serve as a Director of the Illinois Fire Chiefs Association Educational and Research Foundation. The Second Vice-President shall assume all duties noted in the job description for that position.

Section 4: The Second Vice-President who shall also serve as Secretary-Treasurer shall be responsible for the following duties and functions but he may delegate any or all of them to the Executive Director. The intent of this section is that the Executive Director performs these duties and be responsible to the Second Vice-

President and that the Second Vice-President be responsible to the Board of Directors for their performance even though the Executive Director actually performs them. These duties are as follows: Keep such books and records as are required by law and by the By-Laws of this corporation, keep minutes of all meetings, receive and answer communications addressed to the corporation, receive and disburse the corporation funds, have custody of records and files, maintain complete financial records; present at the annual meeting a complete financial report for the year, prepare and mail such notices of meetings as are required by law and by the By-Laws of this corporation, and perform such other duties as may be designated by the Board of Directors.

Section 5: The duties of the Directors shall be those designated by the President or the Executive Director acting on behalf of the President. The Directors shall assume all duties noted in the job description for that position.

Section 6: Area Representatives shall insure that an open line of communication exists between all members in their region and the Board of Directors. They shall accomplish this goal by providing direct input from the member Chiefs in their region to the Board of Directors and communicating information back from the Board of Directors to the member Chiefs. The Area Representatives shall also serve as the Membership Committee for the purpose of promoting and developing active membership among those eligible in their regions. The Area Representatives shall assume all duties noted in the job description for that position.

ARTICLE 9 FINANCES

The work and activities of this corporation shall be financed as follows:

A. By the collection from each member the annual dues in such amount as the Board of Directors may determine, said amount of annual dues being subject to approval by an affirmative vote of a majority of those members in good standing at the time of voting, present and voting at the annual meeting held just preceding the year in which said annual dues are to be effective.

B. By the collection of such special assessments from the membership as the Board of Directors may determine subject to approval in the same manner as that designated for approval of annual dues, such special assessments are directed by the Board of Directors.

C. By the acceptance of such contributions from outside sources as the Board of Directors deems proper to accept.

D. The annual dues in the Illinois Fire Chief's Association shall be as follows:

- a.(1) Active membership:

For department with 25 or fewer Paid on Call, Volunteer or Contract Personnel	\$ 125.00
For department with 26 or more Paid on Call, Volunteer or Contract Personnel	\$ 200.00
For department with more than 5 to 20 Career Members or Contract Personnel	\$ 325.00
For department with 21-100 Career members or Contract Personnel	\$ 450.00
For department with 101-500 Career members or Contract Personnel	\$ 600.00
For department with 501 or more Career members or Contract Personnel	\$1,000.00

a (2) Active membership dues include membership for a Chief Officer and two designees from each department within categories 1.1 through and including Category 1.4. Categories 1.5 and 1.6 active membership dues include membership of a Chief Officer and one designee from each department. Each additional member, from the same department, shall be at the rate of \$50.00 per year.

a (3) Career shall mean any paid of full-time member working in excess of 30 hours per week with any firefighting or EMS response or command duty and includes personnel obtained through an independent contractor.

a (4) Retired Officers - \$ 40.00

a (5) Elected, Appointed Officials of a member Fire Department or Fire Protection District

- (i.e. Mayor, Village Administrator, Trustee, Commissioner) may join the Association as an Active member at a rate of \$ 50.00
- b. Associate membership: \$ 150.00
 - c.(1) Honorary member: No Charge
 - c (2) The designation of Honorary Member will be conferred upon the retirement of a member in good standing who served the Illinois Fire Chiefs Association as President.
 - d. Dues for reinstatement must be paid in full.

ARTICLE 10 AMENDMENTS

Section 1: The Association shall have full power at any meeting to alter, amend or revise this Constitution, providing that notice of such alteration, amendment or revision shall be given in writing to the Secretary-Treasurer of the Association at least sixty (60) days prior to the Annual Meeting of the Association. The Secretary-Treasurer shall see that every Department shall have at least thirty (30) days clear notice of such proposed alteration, amendment or revision prior to the date set for the Annual Meeting. A two-thirds majority vote of the Departments who are present and voting, shall be entitled to cast one vote for each alteration, amendment or revision before the adoption of such alteration, amendment or revision.

Section 2: Nothing contained in the preceding section shall prevent the Association in Meeting assembled from altering, amending or revising any part of the Constitution upon a favorable vote of a four-fifths majority vote of the Departments entitled to vote, who are present and voting, provided however, that notice of such action shall be given in writing and printed copies made available to all Active Departments present, at least twenty-four (24) hours prior to the time when all proposed alterations, amendments or revisions shall be read in open Meeting. Amendments with less than twenty-four (24) hours notice shall be referred to the Board of Directors for their consideration and recommendation to the next Annual Meeting for action.

Section 3: All amendments, alterations or revisions shall take effect immediately upon adoption by the Membership, unless otherwise provided.

ARTICLE 11 ILLINOIS FIRE CHIEFS ASSOCIATION EDUCATIONAL AND RESEARCH FOUNDATION

Section 1: There is hereby created by action of the Illinois Fire Chiefs Association a foundation to be known as the Illinois Fire Chiefs Association Educational and Research Foundation.

Section 2: The business and affairs of the foundation shall be managed by a Board of Directors. By reason of his office the Second Vice-President of the Illinois Fire Chiefs Association shall be a director. In addition, the President of the Illinois Fire Chiefs Association shall appoint six (6) directors to the Educational and Research Foundation on a rotational basis based on the terms established.

Section 3: An annual report of the Foundation's financial condition must be reported to the general members each year at the meeting of the Illinois Fire Chiefs Association.

Section 4: All other rules of conduct or By-Laws of the foundation shall be promulgated by the members of the foundation.

ARTICLE 12 ELECTION OF STATE VICE-PRESIDENT TO GREAT LAKES DIVISION (I.A.F.C.) EXECUTIVE BOARD

Section 1: Any active member of the Illinois Fire Chiefs Association and who is a member of good standing with the Great Lakes Division and International Association of Fire Chiefs is eligible to be a Great Lakes Division Representative.

Section 2: An active member of the Illinois Fire Chiefs Association and who is a member of good standing with the Great Lakes Division and International Association of Fire Chiefs shall elect an active member of the Illinois Fire Chiefs Association to serve as the Great Lakes Division of the International Association of Fire Chiefs State Representative. The election will be held at the Illinois Fire Chiefs Association annual state conference.

Section 3: The rules outlined in Article 5 Section 3 of this constitution shall be the procedure governing this election.

Section 4: The term of office for GLD State Representative will be three (3) years.

Section 5: States comprised of the GLD will rotate their respective representative through the chairs of Vice-President and President serving two years in each chair. When the Illinois representative must serve their term through the chairs, an election to fill the Illinois Representatives vacated position for a period of four years will be held at the IFCA annual meeting. The elected four year representative will begin serving their term when the Illinois Representative takes office as the GLD Vice-President.

Section 6: In the event that a vacancy or resignation should occur, then the Board of Directors of the Illinois Fire Chiefs Association shall elect an active member in good standing until the next regular election for this office.

Section 7: The President of the Illinois Fire Chiefs Association shall report in writing to the Secretary-Treasurer of the Great Lakes Division the name of the newly elected State Representative who shall be serving on the Great Lakes Division Executive Board.

ARTICLE 13 ILLINOIS FIRE SERVICE ADMINISTRATIVE PROFESSIONALS ASSOCIATION

Section 1: There is hereby created by action of the Illinois Fire Chiefs Association an Association to be known as the Illinois Fire Service Administrative Professionals Association (IFSAP).

Section 2: The business and affairs of IFSAP shall be managed by a Board of Directors. By reason of his office the Second Vice-President of the Illinois Fire Chiefs Association shall be a non-voting director (1).

Section 3: An annual report of the IFSAP's financial condition must be reported to the general members each year at the meeting of the Illinois Fire Chiefs Association.

Section 4: All other rules of conduct or By-Laws of IFSAP shall be promulgated by the members of the foundation.

DATES OF AMENDMENTS TO ORIGINAL BY-LAWS

RESOLUTION

Adopted at the meeting of the Board of Directors meeting in Chillicothe, Illinois on July 17, 1966, that retired members be allowed an associate membership in the organization at the special rate of \$5.00 per annum.

BY-LAWS AMENDED

Adopted at the Annual Meeting, held in Rosemont, May 7, 1968. Dues shall be \$20.00 per member, except for retired members holding an Associate Membership. Retired members' dues shall be \$5.00.

BY-LAWS AMENDED

Adopted at the Annual Meeting held, in Danville, on May 7, 1971. Dues for new members will be prorated quarterly. This applies only to initial membership.

BY-LAWS AMENDED

Adopted at the Annual Meeting, held in Mattoon, May 3, 1974. Dues shall be \$30.00 per member, except for retired members holding an Associate Membership. Retired members' dues shall be \$5.00. These dues are annual dues.

BY-LAWS AMENDED

Adopted at the Annual Meeting, held in Arlington Heights, on May 3, 1975. Articles and Sections changed: Art. 2, Secs. 1,2,3; Art. 5, Secs. 2,3; Art. 6, Sec. 1. This was relative to restructuring the Association (six areas designated with area representatives to be elected and serve on the Board of Directors).

BY-LAWS AMENDED

Adopted at the Regular Meeting of the Board of Directors, held in Bloomington, August 22, 1975. Added a Section 6 to Article 8, Duties of Regional Representatives. This stipulated the duties of the Regional Representatives.

BY-LAWS AMENDED

Adopted at the Regular Meeting of the Board of Directors, held in Bloomington, April 22, 1976, changing Article 5, Sec. 2; elected officers of this association shall be a President, First Vice-President and a Second Vice-President. Also taking the word "active" out of Articles in relation to restricting voting privileges to make all members eligible for voting.

BY-LAWS AMENDED

Adopted at the Executive Board Meeting, held in Arlington Heights, April 14, 1977, major revisions to Articles 2,4,5,6,8,9, and 10.

BY-LAWS AMENDED

Adopted at Annual Meeting, held in Oak Lawn, May, 1981, changing Article 6, Sec. 1, added immediate past President to Board of Directors.

BY-LAWS AMENDED

Adopted at Annual Meeting, held in Oak Brook, May, 1984, changed Article 4, Sec. 1 by expanding active members to include Directors of public safety departments; change Article 5, Section 2 by allowing elected officers to succeed themselves only once in each office and Article 5, Sec. 3 having only two (2) Directors elected annually for two (2) year terms.

BY-LAWS AMENDED

Adopted at Annual Meeting, held in St. Charles, May, 1986. Changed Article 4, Sec. 1 by differentiating between Chief of Department and officers designated by Chief for the purpose of financing activities of the association; change to Article 9, subsection D increasing annual dues for membership in the association.

BY-LAWS AMENDED

Adopted at Annual Meeting, held in Peoria, May, 1988. Added new article 11 Foundation and new article 12 election of State Vice-President. Changes were made to Articles 2,5,6 and 8 to elect Area Representatives. Changes were made to Article 8 to define additional duties for 1st and 2nd Vice-Presidents.

BY-LAWS AMENDED

Adopted at Annual Meeting, held in Peoria, May, 1991. Making changes to Articles 4,5, and 9. Included a retired officer on Board of Directors and increasing dues.

BY-LAWS AMENDED

Adopted at Annual Meeting, held in Peoria, May, 1994. Changed Article 5, Section 3, to reflect new voting procedure for retired director.

BY-LAWS AMENDED

Adopted at Annual Meeting, held in Peoria, May, 1995.

1. Amends Article 5, section 3 to provide for a nominating committee consisting of the immediate past president and the two directors who are not up for election. Also provides for 7 area representatives to be elected instead of the current 6.
2. Amends various sections of the By-Laws to provide necessary text changes to reflect the title change of the executive officer to the Executive Director. Amends various sections of the By-Laws to provide necessary text changes that eliminate the redundant phrase "who is also the Secretary-Treasurer" when describing the Second Vice President. Also amends various sections to add clarification language to the text without amending the meaning of the text.
3. Amends Article 7, section 6 to clarify the language of the text relating to the meeting notice.
4. Amends Article 8, section 5 to add the duties of the Directors of the Association and replace the duties of the Board of Directors from that section. The duties are enumerated in Article 6 and no amendment to those duties is proposed.
5. Amends Article 8, section 6 to clarify the duties of the Area Representatives without a change in the duties.
6. Amend Article 9 to reflect the amendments to the dues structured approved in 1991.
7. Amends Article 2 and exhibits "A" and "B" to adjust boundaries of Area 1 and Area 2 and add a new Area 7 at the far south end of the state. The purpose of the amendments is to reduce the responsibility of representatives in Area 1 and 2 and provide better representation to the counties located in the new Area 7.

BY-LAWS AMENDED

Adopted at Annual Meeting, held in Peoria, May, 1997.

- 1. Amends Article 5, Section 3(F) to allow each retired member in good standing to cast one vote for the election of the position of Retired Director. The purpose of this amendment is eliminating the need for all retired members of a department to contact each other and their department to cast their vote.
- 2. Amends Article 5 by adding Section 5 to clarify the voting eligibility for IFCA members for those associations which the IFCA has become affiliated members.
- 3. Amends Article 8, Section 1,2, 3, 5 and 6 to reflect the inclusion of the corresponding job descriptions approved by the IFCA Board of Directors.

BY-LAWS AMENDED

Adopted at Annual Meeting, held in Peoria, October 2002.

- 1. Amends Article 2; Section 3, Article 5; Section 3 C; Article 6; Section 1, and exhibits "A" and "B" to adjust boundaries of Area 6 to create a new Area 8 to cover the City of Chicago. The purpose of the amendments is to give representation to the Chicago FD due to the number of members in the association.

BY-LAWS AMENDED

Adopted at Annual Meeting, held in Peoria, October 2002.

Amends Article 9, Section a (1 & 2) to change the Active dues amounts to the following schedule and annual amounts.

- D. The annual dues in the Illinois Fire Chief's Association shall be as follows:
 - a.(1) Active membership:

For department with 25 or fewer Paid on Call or Volunteer Members	\$100.00
For department with 26 or more Paid on Call or Volunteer Members	\$150.00
For department with more than 5 to 20 Career Members	\$200.00
For department with 21-100 Career members	\$300.00
For department with 101-500 Career members	\$400.00
For department with 501 or more Career members	\$500.00
 - a 2. Active membership dues include membership for a Chief Officer and one designee from each department. Each additional member, from the same department, shall be at the rate of \$40.00 per year.
 - a 3. Career shall mean any paid of full-time member working in excess of 30 hours per week with any firefighting or EMS response or command duty and includes personnel obtained through an independent contractor.

BY-LAWS AMENDED

Adopted at Annual Meeting, held in Peoria, October 2004.

- 1. Amends Article 5; Section 2, clarifying appointments to vacated offices and that the appointment would not interfere with the appointees ability to seek two consecutive terms elected terms.
- 2. Amends Article 7; Section5, clarifying the preparation of the meeting agenda and the process to which Board Members may add items to the agenda.

BY-LAWS AMENDED

Adopted at Annual Meeting, held in Peoria, October 2006.

1. Amends Article 5; Officers; Section's 2 & 3, D clarifying GLD representative's three-year term and GLD VP four-year term.

2. Amends Article 12; Election of GLD State Representative; Section's 1, 2 and 5, clarifying GLD Representative and GLD VP terms of office

BY-LAWS AMENDED

Adopted at Annual Meeting, held in Peoria, October 2007.

1. Amend Article 11; Illinois Fire Chiefs Association Educational & Research Foundation; clarifying the Foundations relationship to the Association and eliminating conflicting Sections between the Association bylaws and the Foundation bylaws.

BY-LAWS AMENDED

Adopted at Annual Meeting, held in Peoria, October 2008.

1. The IFCA Executive Board has identified a key strategic planning issue in respect to improving the representation of our members across the state of Illinois. In order to address this issue, the Board has approved the restructuring of our Area Representative's districts which will provide greater representation in all areas of the state. Further, each district or area has been renumbered in order to provide a uniform numbering to the map. Amended Article 2,5, and 6 to reflect the changes.

BY-LAWS AMENDED

Adopted at Annual Meeting, held in Peoria, October 2010

Article 5 – Officers; Section 1: Define officers who can be active members. Section 3; A, B, C, E, F and G to include electronic voting. Article 6 – Board of Directors; Section 4: addresses absence at meeting. Article 7 – Meetings; Section 7: Inclusion of electronic voting between Board Meetings. Article 9 – Finances; Section D: increase in dues and added Contract Personnel to the Categories. Article 13 – Illinois Fire Service Administrative Professionals Association: New Article to include IFSAP as an arm of the IFCA

BY-LAWS AMENDED

Adopted at Annual Meeting, held in Peoria, October 2011

1. Article 2- Charter and Scope: Amended the amount of Area Representatives who can serve and if there are more than one Representative in a given Area, the Board will re-district that respective area.
2. Article 5- Officers, Section 2, and Section 3;F: amended to reflect the changes in Article 2 and Article 5 and the amount of time an Area Representatives can serve.
3. Article 6- Board of Directors; Section 2, B: Any member who serves has to have support from their employer and background check as well.

BY-LAWS AMENDED

Adopted at Annual Meeting, held in Peoria, October 2015

1. Article 2 – Charter and Scope: Amended the Area Representative territories and identified Cook County as it's own Area and realigned state Area designations
2. Article 6 reflecting the number of Area Representatives.
3. Amended Exhibit A reflecting the changes in Article 2.
4. Amended Exhibit B reflecting the changes in Article 2.

BY-LAWS AMENDED

Adopted at Annual Meeting, Held in Peoria, October 2016

Article 11 – Illinois Fire Chiefs Educational & Research Foundation, Section 2. Removed the 2nd VP as a Director of the Foundation by virtue of his office to the President appointing a Assn Direction to serve for a two-year term on the Foundation.

BY-LAWS AMENDED

Adopted at Annual Meeting, held in Peoria, October 2017

1. Article 5 – Officers, Section 2: increase the number of Directors from five (5) to six (6), with the additional Director being a member of a Volunteer/Combination Department.
2. Article 11 – Illinois Fire Chiefs Educational & Research Foundation, Section 2. Removed additional Director appointment and reinstated that by virtue of the office the Second Vice-President will serve as a Director during their term of office.

BY-LAWS AMENDED

Adopted at Annual Meeting, held in Peoria, October 2019

1. Article 4 – Membership, Section 1: add 4. Elected, Appointed Officials of a member Fire Department or Fire Protection District (i.e. Mayor, Village Administrator, Trustee, Commissioner).
2. Article 5 – Officers, Section 1: restated preferred succession of holding office on the board of directors
3. Article 5 – Officers, Section 2: increased the number of terms allowed from two to three and updated that no officer (excluding Area Representatives) would hold an office from more than seven years.
4. Article 9 – Finances, D. a. 5 – added category of Active 2.5 (elected, appointed officials) per amendment in Article 4. Also D. c.(2) designation of Honorary Member will be conferred upon the retirement of a member in good standing who served the Illinois Fire Chiefs Association as President.

EXHIBIT A

AREA 1 Counties

Carroll	Jo Davies	Lee	Ogle
Rock Island	Stephenson	Whiteside	Winnebago

AREA 2 Counties

Boone	Lake	McHenry
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AREA 3 Counties

De Kalb	DuPage	Kane
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AREA 4: Cook

AREA 5: City of Chicago

AREA 6 Counties

Bureau	Henderson	Henry	Knox
Marshal	Mercer	Peoria	Putnam
Stark	Tazewell	Warren	Woodford

AREA 7 Counties

Grundy	Kankakee	Kendall
La Salle	Will	

AREA 8 Counties

Adams	Brown	Cass	Fulton
Hancock	Logan	Mason	McDonough
Menard	Morgan	Pike	Sangamon
Schuyler	Scott		

AREA 9 Counties

Champaign	De Witt	Ford	Iroquois
Livingston	Mclean	Piatt	Vermillion

AREA 10 Counties

Bond	Calhoun	Clinton	Greene
Jefferson	Jersey	Macoupin	Madison
Marion	Monroe	Montgomery	St. Clair
Washington			

AREA 11 Counties

Christian	Clark	Clay	Coles
Crawford	Cumberland	Douglas	Edgar
Edwards	Effingham	Fayette	Jasper
Lawrence	Macon	Moultrie	Richland
Shelby	Wabash	Wayne	

AREA 12 Counties

Alexander	Franklin	Gallatin	Hamilton
Hardin	Jackson	Johnson	Massac
Perry	Pope	Pulaski	Randolph
Saline	Union	White	Williamson

