VILLAGE OF ARLINGTON HEIGHTS, ILLINOIS

Fire Chief

GovHR USA is pleased to announce the recruitment of candidates and selection process for the next Fire Chief for the Village of Arlington Heights.

About the Community

Arlington Heights, IL (75,100) is a thriving, established community that has successfully blended its rich history with progressive development. This highly regarded Village provides its residents and visitors with an abundance of cultural, educational, recreational and entertainment opportunities. Located 25 miles northwest of downtown Chicago, Arlington Heights is home to the Arlington Park Race Track and has an energetic downtown where residents gather nightly to dine in a wide variety of restaurants and enjoy a number of cultural amenities. A family-oriented community, residents enjoy high quality municipal services, beautiful parks and open spaces, a variety of recreational options and commercial areas that provide numerous retail opportunities.

Arlington Heights is known as a community of friendly neighborhoods and families where children grow up and often come back to raise their families in the community. Arlington Heights' unique combination of small-town charm, big city amenities and excellent public and private schools make it one of Chicago's most desirable suburbs in which to live. The community is home to several vibrant commercial districts, the jewel of which is the downtown. The downtown provides a rare and unique opportunity to live, dine, be entertained and travel to work in a bustling, thriving atmosphere.

Arlington Heights is also known for the Arlington Park Race Track, home of the Arlington Million, a Breeders' Cup qualifying event. Founded in 1927 on land that was formerly farmland, the racetrack has been a regional landmark ever since. The current six-story grandstand was completed and opened in June 1989.

The Arlington Heights Park District, a separate government entity, includes 715 acres of land that includes 58 parks, of which five are community parks with outdoor swimming pools and community centers. In addition, the Park District operates a wide variety of special facilities including Olympic Indoor Swim Center, Hasbrook Cultural Arts Center, the Historical Museum, Forest View Racquet and Fitness Club, Arlington Lakes Golf Club, Sunset Meadows Driving Range, Nickol Knoll Golf Club, Lake Arlington, Melas Park Sports Complex, and Heritage Tennis Club. Residents and visitors coming to Arlington Heights enjoy a wide range of entertainment options including outdoor concerts, holiday parades and events, a Farmer's Market and an extremely diverse and exciting collection of shopping and dining opportunities.

About the Village

The Village of Arlington Heights is a home rule municipality that operates under the Council/Manager form of government. The Mayor and eight members of the Board of Trustees are elected at large, on a non- partisan basis for four-year terms. The Board appoints a Village Manager to administer the policy set by the Village Board. Arlington Heights is a fiscally strong community with a $180M total budget and 428.5 FTE's.

About the Position

The Fire Department is staffed by 108 personnel providing modern-day fire, EMS, public education and other services to the residents and surrounding area. The department provides services from four (4) fire stations with full Fire, EMS (ALS), Fire Prevention and Special Teams Operations. It is a member of the Northwest Central Dispatch System, an

intergovernmental dispatch agency providing emergency fire, EMS and police dispatch services to nearly 500,000 municipal residents , with 246,000 calls annually, covering over 170 square miles . The department responded to approximately 10,000 calls annually. The department's Training Division is not only responsible for day-to-day training, it owns and operates one of the states recognized fire academies from a state-of-the-art training site. The department has an operating budget of $22,635,337 (2018) and has an ISO Class 1 rating, which is one of less than 200 out of 47,000 fire departments in the country. The Village and the firefighter's union Local 3105 (represents firefighters and Lieutenants) have embraced interest-based bargaining, resulting in very positive labor relations. There was a minimal use of attorneys in the most recent completion of the current agreement.

The Successful Candidate will provide:

- Bachelor's Degree in Public Administration, Fire Science or related field and more than ten (10) years of progressively responsible experience in fire management, fire suppression and EMS experience, or an equivalent combination of education and experience sufficient to successfully perform the essential duties of the job such as those listed above. Master's Degree preferred.
- Completion of NIMS 100, 200, 300, 400, 700, 800, Chief Fire Officer Provisional Status or certification and in good standing, Executive Fire Officer (EFO) or the ability to obtain within 4-years of hire.
- Knowledge of modern fire service/operation methods, techniques, procedures and concepts.
- Knowledge of governmental administrative procedures and practices including budgeting, purchasing and policy formulation.
- Knowledge of local, state and federal laws rules, regulations and codes relating to fire suppression and prevention and emergency response activities.
- Knowledge of human resource management practices such as training, delegation, discipline, etc.
- Skill in informational analysis and problem solving in order to assess large amounts of information and formulate decisions.
- Skill in leadership and management techniques in order to coordinate the diversified activities of a large group of individuals towards the achievement of common goals.
- Skill in organization and prioritizing work.
- Skill in use of computer hardware and applicable computer software.
- Skill in communication, interpersonal skills as applied to interaction with coworkers, supervisor, the general public, etc. sufficient to exchange or convey information and to receive work direction.
- Considerable ability to express ideas clearly and concisely, both orally and in writing.

Compensation and Benefits

The starting salary range is $ 127,000 - $ 140,000 DOQ. A comprehensive benefit package includes participation in the Illinois Downstate Firefighters Pension Fund, health insurance including medical, dental, and vision coverage (also available to dependents), life insurance, flexible spending account and voluntary participation in a deferred compensation program. The Village also offers paid vacation, holidays and sick days.

Selection Process

Candidates should apply immediately online with a resume, cover letter and contact information for five (5) professional references. Document submission deadlines is December 21, 2018 5 p.m. (CST). Electronic submissions are required.

Click HERE to Apply!

For Questions Contact:
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The Village of Arlington Heights is an Equal Opportunity Employer