

**A note from the Office of the State  
Fire Marshal and the IFCA  
Foundation.**

The Office of the State Fire Marshal and the Illinois Fire Chief's Foundation feel there is a great need for training senior officers who act in, or aspire to, the chief officer rank in their organization. As a senior officer in your department you are faced with many responsibilities not covered specifically in company officer training. We have put together a two-day mini-symposium for senior officers to help you better understand the duties and liabilities. This program is for senior officers who may be new at the chief officer rank or who act to support that administrative function regardless of rank.

The class will be **limited to 25 officers**, so it is imperative that you fax your registration in as quickly as possible. **There is no charge for this class\***. **Deadline is February 1, 2010.**

A **limited** block of rooms has been reserved at the **Fairfield Inn Peru**, for the nights of **Friday, February 19 and Saturday, February 20**. The Fairfield Inn is located at 4385 Venture Drive, Peru IL 61354. Please indicate on the registration form if you will require a room or not for each night. Rooms are available on a first come registration basis for those traveling 35 miles or more for reimbursement.

**CANCELLATION - ATTENDANCE POLICY**

**NO-SHOWS** are required to reimburse the IFCA Foundation for the cost of the hotel rooms. Each attendee is expected to attend both days. Failure to attend both days may require registrant to reimburse the Foundation for costs.

The amount of knowledge that will be shared at this symposium is substantial as is coming to you for no cost\*. The OSFM and IFCA Foundation are working cooperatively to bring these mini-symposiums through-out the state and will continue to do so.

**February 20-21, 2010**

**Goal**

**To produce a comprehensive guide to utilize as a tool by the senior officer for leadership and management of Fire Departments in the State of Illinois**

**Saturday**

- 7:30-8:15a Coffee and Registration
- 8:15-8:45a Introductions of participants and history of the program
- 8:45-9:45a Roles of the Fire Officer /from Buddy to Boss
- 9:45-10:00a BREAK
- 10:00-12:30p Team Building
- 12:30-1:00p LUNCH
- 1:00-3:00p Laws, Regulations and Standards
- 3:00-3:15p BREAK
- 3:15-4:00p Budget
- 4:00-5:00p Planning

**Sunday**

- 7:30-8:15a Breakfast
- 8:00-9:30a SOP's
- 9:30-10:00a OSFM/IFCA Services
- 10:00-10:15a BREAK
- 10:15-12:00p Conflict Resolution
- 12:00-12:30p LUNCH
- 12:30-2:30p Firefighter Safety

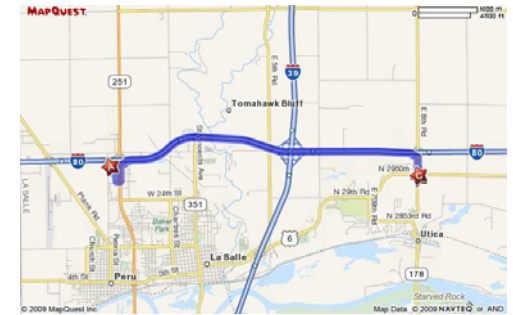
**\* Out of state applicants will be approved on availability, and will also be required to pay a \$50 attendance fee to the IFCA Foundation and are responsible for the cost of the hotel room.**

The Senior Officer Development for the Twenty-First Century Seminar is a cooperative effort by the OSFM and IFCA Foundation to best serve the fire service by presenting current topics of concern by qualified senior officers.

*This program is designed as an interactive program with its success directly related to your participation.*

**PANEL  
PRESENTING TOPICS:**

- Robert Buhs**  
*Executive Director, IFCA*
- Chief Bob Graham, Ret.**  
*Lake Bluff FD*
- Chief Greg Render**  
*Signal Hill FPD*
- John Fennell**  
*General Counsel, OSFM*
- Joe August**  
*Deputy Director, OSFM*
- Maureen Cunningham**  
*Chief Counsel, IEMA*



**Directions Hotel to** Start out going SOUTHEAST on VENTURE DR toward 38TH ST. Turn LEFT onto 38TH ST. Turn LEFT onto IL-251 N. Merge onto I-80 E toward JOLIET. Take the IL-178 exit, EXIT 81, toward UTICA. Merge onto IL-178 toward UTICA. End at 2945 N STATE ROUTE 178.

Name: \_\_\_\_\_  
Department: \_\_\_\_\_  
Address: (street, city, zip) \_\_\_\_\_  
Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

**Lunch will be served on both days**

Please fax Registration Form to Maureen, IFCA Office  
Fax # (847) 966-0782

Do you need a room for the night of Fri. 02/19/2010: \_\_\_ Yes \_\_\_ No

Do you need a room for the night of Sat 02/20/2010: \_\_\_ Yes \_\_\_ No

Registration is on a **FIRST COME—FIRST SERVE BASIS. Deadline is 02/01/2010.**  
and is **limited to first 25 students. There is no charge for this class. Limited number of Hotel rooms**  
**on a first registration basis & traveling 35 miles or more for reimbursement.**

IFCA Foundation  
PO Box 7  
Skokie IL 60076-0007

**THE ILLINOIS FIRE CHIEFS’  
FOUNDATION  
and the  
OFFICE OF THE  
STATE FIRE MARSHAL**



Present

***Senior Officer Development  
for the  
Twenty-First  
Century***

*Hosted by:*  
**Utica Fire Department**  
**Mini-Symposium Location:**  
*Utica FD*  
*2945 N. Route 178*  
*Utica, Illinois*  
**February 20-21, 2010**