

**A note from the Office of the State  
Fire Marshal and the IFCA  
Foundation.**

The Office of the State Fire Marshal and the Illinois Fire Chief's Foundation feel there is a great need for training senior officers who act in, or aspire to, the chief officer rank in their organization. As a senior officer in your department you are faced with many responsibilities not covered specifically in company officer training. We have put together a two-day mini-symposium for senior officers to help you better understand the duties and liabilities. This program is for senior officers who may be new at the chief officer rank or who act to support that administrative function regardless of rank.

The class will be **limited to 45 officers**, so it is imperative that you fax your registration in as quickly as possible. **There is no charge for this class\***. **Deadline is March 1, 2010.**

A **limited** block of rooms has been reserved at the **Days Inn**, for the nights of **Friday, March 19 and Saturday, March 20**. The Days Inn is located at 810 W Lincoln Avenue, Charleston IL. Please indicate on the registration form if you will require a room or not for each night. Rooms are available on a first come registration basis for those traveling 35 miles or more for reimbursement.

**CANCELLATION - ATTENDANCE POLICY**

**NO-SHOWS** are required to reimburse the IFCA Foundation for the cost of the hotel rooms. Each attendee is expected to attend both days. Failure to attend both days may require registrant to reimburse the Foundation for costs.

The amount of knowledge that will be shared at this symposium is substantial as is coming to you for no cost\*. The OSFM and IFCA Foundation are working cooperatively to bring these mini-symposiums through-out the state and will continue to do so.

**March 20-21, 2010**

**Goal**

**To produce a comprehensive guide to utilize as a tool by the senior officer for leadership and management of Fire Departments in the State of Illinois**

**Saturday**

- 7:30-8:15a Coffee and Registration
- 8:15-8:45a Introductions of participants and history of the program
- 8:45-9:45a Roles of the Fire Officer /from Buddy to Boss
- 9:45-10:00a BREAK
- 10:00-12:30p Team Building
- 12:30-1:00p LUNCH
- 1:00-3:00p Laws, Regulations and Standards
- 3:00-3:15p BREAK
- 3:15-4:00p Budget
- 4:00-5:00p Planning

**Sunday**

- 7:30-8:15a Breakfast
- 8:00-9:30a SOP's
- 9:30-10:00a OSFM/IFCA Services
- 10:00-10:15a BREAK
- 10:15-12:00p Conflict Resolution
- 12:00-12:30p LUNCH
- 12:30-2:30p Firefighter Safety

**\* Out of state applicants will be approved on availability, and will also be required to pay a \$50 attendance fee to the IFCA Foundation and are responsible for the cost of the hotel room.**

The Senior Officer Development for the Twenty-First Century Seminar is a cooperative effort by the OSFM and IFCA Foundation to best serve the fire service by presenting current topics of concern by qualified senior officers.

*This program is designed as an interactive program with its success directly related to your participation.*

**PANEL  
PRESENTING TOPICS:**

**Patrick Kenny**

*Assistant to the Executive Director, IFCA*

**Chief Bob Graham, Ret.**

*Lake Bluff FD*

**Chief Greg Render**

*Signal Hill FPD*

**Deputy Chief Tim Leidig**

*Mundelein FD*

**Battalion Chief Jeff Pindelski**

*Downers Grove FD*

**John Fennell**

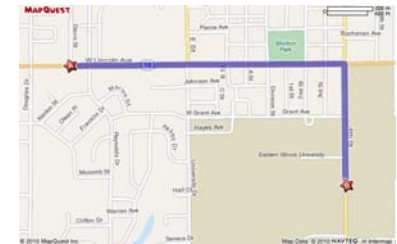
*General Counsel, OSFM*

**Joe August**

*Deputy Director, OSFM*

**Maureen Cunningham**

*Chief Counsel, IEMA*



**Directions Hotel to** Start out going EAST on IL-16/E COUNTY ROAD 750N/W LINCOLN AVE toward DAVIS ST. Continue to follow IL-16/W LINCOLN AVE. Turn RIGHT onto 4TH ST 2021 4TH ST is on the LEFT

Name: \_\_\_\_\_

Department: \_\_\_\_\_

Address: (street, city, zip) \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

Lunch will be served on both days

Please fax Registration Form to Maureen, IFCA Office

Fax # (847) 966-0782

Do you need a room for the night of Fri. 03/19/2010: \_\_\_ Yes \_\_\_ No

Do you need a room for the night of Sat 03/20/2010: \_\_\_ Yes \_\_\_ No

Registration is on a FIRST COME—FIRST SERVE BASIS. Deadline is 03/01/2010.

and is limited to first 45 students. There is no charge for this class. Limited number of Hotel rooms on a first registration basis & traveling 35 miles or more for reimbursement.

IFCA Foundation

PO Box 7

Skokie IL 60076-0007

THE ILLINOIS FIRE CHIEFS'  
FOUNDATION  
and the  
OFFICE OF THE  
STATE FIRE MARSHAL



Present

*Senior Officer Development  
for the  
Twenty-First  
Century*

*Hosted by:*

**Charleston Fire Department**

**Mini-Symposium Location:**

*EIU Campus - Lumpkin Hall*

*2021 4th Street*

*Charleston, Illinois*

**March 20-21, 2010**