

POSITION: **INSTRUCTOR, FIRE SCIENCE/EMS**
Tenure Track
DEPARTMENT: Allied Health and Emergency Services
DIVISION: Academic Affairs
CLASSIFICATION: Exempt
UNION: Faculty
REPORTS TO: Department Chair

POSITION SUMMARY: Adapt to new and changing situations and demonstrate a positive attitude. Demonstrate respect for students; understand learning styles and apply understanding to institution-related activities; demonstrate integrity and promote diversity and open communications. Fifteen credit hours a semester constitute a normal load. Position is subject to all terms and provisions of the Joliet Junior College faculty contract. Course assignments may be late afternoon, evening, Saturday, and at branch campuses or satellite centers including some classes that may include outdoor activities.

DUTIES AND RESPONSIBILITIES:

1. Teach introductory and advanced classes in Fire Science/EMS.
2. Work closely with other instructors and special programs and services within the college to determine placements, curriculum, OSFM certification and EMS System/IDPH guidelines, and academic support.
3. Participate in course development, assessment and planning activities online and/or blended courses.
4. Participate in appropriate departmental meetings and recruitment activities; serve on committees.
5. Assist students with academic advising.
6. Demonstrate a strong commitment to teaching and learning.
7. Demonstrate strong understanding and commitment to the community college mission.
8. Teach at other campus sites as needed.
9. Meet other contractual obligations as spelled out in the Joliet Junior College faculty contract.

QUALIFICATIONS:

Must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential responsibilities.

Minimum Required Qualifications:

1. Must qualify as certified Fire Instructor II or above, a Fire Fighter III and Fire Officer II.
2. Minimum of 10 years experience in a fire department and five years teaching experience in Fire Science/EMS.
3. IDPH EMS Lead Instructor certification or must obtain certification within 2 years of employment (certification requires a minimum of current EMT-B licensure)
4. Any combination of education and experience equivalent to a Bachelor's Degree in Fire Science/EMS or related field and/or experience in fire/emergency medical services training and education.
5. Expertise in appropriate technologies for instruction.
6. Excellent oral, written, and interpersonal skills.

Preferred Qualifications:

1. Bachelor's degree in Fire Science/EMS or related field.
2. College teaching experience, particularly in a community college.
3. Experience in course development and assessment, planning, quality and accreditation processes, and committee service.
4. Experience with traditional and non-traditional students from diverse backgrounds.

SALARY RANGE: Placement on salary schedule is dependent on qualifications.
Qualifications include education and related work experience.

EFFECTIVE DATE OF EMPLOYMENT: Spring 2011
APPLICATION DEADLINE: September 15, 2010

APPLICATION PROCEDURE: Apply on-line at <http://employment.jjc.edu>.

The student population at the college is diverse in ethnicity, gender, language, age and background. Joliet Junior College is an ADA/EO employer and strongly encourages applications from candidates who would enhance the diversity of its faculty.

Indicate in a cover letter your interest in being considered for the position and detail your experience, background, and education appropriate to the position. Cover letter, resume, and application **MUST** be submitted online. Electronic transcripts and reference letters can be attached to your online application or print copies can be mailed to Human Resources. All materials must be complete and on file by the deadline date to receive full consideration.

Human Resources Department
JOLIET JUNIOR COLLEGE
1215 Houbolt Road
Joliet, IL 60431-8938

HRD12/09