

JLMC Cadet Program Assessment & Approval Guide

Organization:

An example of common guide names are Standard Operating Procedures, General Orders, Manual, Constitution & By-Laws

Notes/Recommendations:

Purpose:

Clearly state purpose of the Cadet Program. This can include a mission statement, scope of practice, or the benefits of the program.

Notes/Recommendations:

Membership Eligibility:

This should identify who can - and cannot - participate in this program.

This may include - but is not limited to - age, grade level(s), academic performance, attendance, conduct, maintenance of good standing, and/or residency. The application process should also be outlined and any pertinent recruitment initiatives to ensure and encourage equal access to all segments of the community in which the program serves.

Notes/Recommendations:

Structure:

This should thoroughly outline the program in its entirety.

Chain of Command
(governing board, advisors,
officers, members, etc.)

Promotions

Performance evaluations

Uniforms

Drug Policy

Greivances

Harrassment

Record Keeping

Discipline

Notes/Recommendations:

Dissolution:

This should outline the process of dissolving the program and assets of the organization.

Notes/Recommendations:

Schedule/Training:

Time commitment

Curriculum

Notes/Recommendations:

Finance:

If there is any dues-type structure set up, there should be an Article outlining that system and what those funds can - and cannot - be used for.

Notes/Recommendations:

Preference Points:

If the program and affiliate employer group(s) intend to offer preference points to individuals who successfully complete all of the required program objectives, an article should be made available to identify those objectives and the process to secure those points.

Notes/Recommendations:

Ride-Alongs:

If the program allows for ride-alongs, there should be an article that regulates time, action, and behavior of Cadets during their ride time.

Notes/Recommendations:

Approval (approved/denied):

Authorized JLMC Evaluator:

Authorized Signature:

Date:

Renewal Date: